

OSF FORM 19 (Rev. OSF 10/03 OUHSC 05/09) STATE OF OKLAHOMA Travel Voucher	AGENCY BUSINESS UNIT OUHSC	CLAIM OF: John Smith EMPLOYEE ID: 123456 VENDOR ID: 9-1234 MAILING ADDRESS: (Required for non-employees)																																								
IS CAR GOV. OWNED? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	FOR AGENCY USE: <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th colspan="2">IN-STATE</th> <th colspan="2">OUT-OF-STATE</th> </tr> <tr> <th>OBJECT ACCT</th> <th>AMOUNT</th> <th>OBJECT ACCT</th> <th>AMOUNT</th> </tr> <tr> <td>701111 Mileage</td> <td></td> <td>701121 Mileage</td> <td></td> </tr> <tr> <td>701112 Lodging</td> <td></td> <td>701122 Lodging</td> <td></td> </tr> <tr> <td>701114 Per Diem</td> <td></td> <td>701123 Airfare</td> <td></td> </tr> <tr> <td>701115 Public Trans</td> <td></td> <td>701124 Per Diem</td> <td></td> </tr> <tr> <td>701116 Misc</td> <td></td> <td>701125 Local Trans</td> <td></td> </tr> <tr> <td>701117 Car Rental</td> <td></td> <td>701126 Misc</td> <td></td> </tr> <tr> <td>701118 Car Rent Ins</td> <td></td> <td>701127 Car Rental</td> <td></td> </tr> <tr> <td></td> <td></td> <td>701128 Car Rent Ins</td> <td></td> </tr> </table>	IN-STATE		OUT-OF-STATE		OBJECT ACCT	AMOUNT	OBJECT ACCT	AMOUNT	701111 Mileage		701121 Mileage		701112 Lodging		701122 Lodging		701114 Per Diem		701123 Airfare		701115 Public Trans		701124 Per Diem		701116 Misc		701125 Local Trans		701117 Car Rental		701126 Misc		701118 Car Rent Ins		701127 Car Rental				701128 Car Rent Ins		PREPARED BY: Jenny Hays EMAIL: jenny-hays@ouhsc.edu ADD'L CONTACT: Cathy Duke
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OKC Vicinity	7	7		0.70				0-3		0.00		\$0.00																														
OKC Vicinity	7	9		1.10				0-3		0.00		\$0.00																														
OKC Vicinity	7	11		1.20				0-3		0.00		\$0.00																														
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			0.00	10.80						0.00	\$0.00	\$0.00																														
			10.80		TOTAL MILES @ \$0.585 (7/08-12/08)					Per Mile =		\$6.32																														
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OKC/Moore/OKC	7	31	18.00	16.00				0-3		0.00		\$0.00																														
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Name of Traveler: John Smith

							Odometer Readings			Allocation	
Date	Origin	Destination	Origin City	Destination City	Return City	Purpose	Beginning	Ending	Total Miles	Map	Vicinity
7/7/2008	ROB	Dermatology	OKC	OKC	OKC	Lab training			0.7		0.7
7/9/2008	ROB	FMC	OKC	OKC	OKC	Resident Training			1.1		1.1
7/11/2008	ROB	LIB	OKC	OKC	OKC	Radiation Safety Training			1.2		1.2
7/14/2008	ROB	BRC	OKC	OKC	OKC	Lab meeting			1.2		1.2
7/17/2008	ROB	ORI	OKC	OKC	OKC	Lab training			1.1		1.1
7/22/2008	ROB	BMS	OKC	OKC	OKC	Lab meeting			1.2		1.2
7/22/2008	ROB	SCB	OKC	OKC	OKC	IT meeting			1		1
7/24/2008	ROB	FMC	OKC	OKC	OKC	Employee Health			1.1		1.1
7/25/2008	ROB	SCB	OKC	OKC	OKC	IT meeting			1		1
7/29/2008	ROB	BRC	OKC	OKC	OKC	Lab meeting			1.2		1.2
7/29/2008	ROB	BMS	OKC	OKC	OKC	Lab meeting			1.2		1.2
7/30/2008	ROB	LIB	OKC	OKC	OKC	ORA meeting			1.2		1.2
7/31/2008	ROB	Moore/Norman	OKC	Moore	OKC	Microsoft Training at Technology Center			34	18	16