MUST BE ATTACHED TO A CLAIM JACKET VOUCHER FORM 15A OR OTHER AUTHORIZED COVER CLAIM

OSF FORM 3
(Revised OSF 10/03 OUHSC 9/08)

**STATE OF OKLAHOMA**

Notarized Claim Voucher And Disbursements of Payroll Withholdings

| AGENCY BUSINESS UNIT | Univ of Okla Hlth Sci Ctr |
|---|---|

FOR AGENCY USE:

CLAIM OF: Jane Doe
TITLE: Asst Prof
EMPLOYEE ID: 999999
MAILING ADDRESS: (Required for non-employees)
940 Stanton L Young Blvd
Oklahoma City, OK 73190

| OBJECT ACCOUNT | AMOUNT | OBJECT ACCOUNT | AMOUNT |
|---|---|---|---|
| 830500 | $249.53 | | |
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FOR
$ 249.53
AGAINST

Agency, Bd.,
Comm., Dept.:

TOTAL AMOUNT $ 249.53

OSF-AUDITED BY:

**ASSIGNMENT**

I hereby assign this claim to

and authorize the State Treasurer to issue a warrant in payment to said assignee.

Claimant Signature

Date

| DATE | ITEM | QUANTITY | ARTICLE | UNIT PRICE | AMOUNT CLAIMED | OBJECT ACCOUNT |
|---|---|---|---|---|---|---|
| 9/1/2008 | ea | 1.00 | Reimbursement for Faculty Candidate dinner meeting. | 249.53 | $249.53 | 830500 |
| | | | | | $0.00 | |
| | | | | | $0.00 | |
| | | | | | $0.00 | |

**THIS SECTION IS NOT REQUIRED FOR WITHHOLDING PAYMENTS- EXCEPT FOR WITHHOLDING REFUNDS**

**TOTAL AMOUNT APPROVED** $ 249.53

The undersigned contractor, vendor, individual, or duly sworn agent, of lawful age, upon oath says that this claim is true and correct. Affiant further states that the work, services, or materials as shown by this claim have been completed or supplied in accordance with the plans, specifications, orders, requests, and all other terms of the contract. Affiant also states that any refunds represented by this payment are due. (NOTE: Claimant signature only for payroll withholding refunds)

Claimant

State of Oklahoma County of Oklahoma

Subscribed and sworn before me 9/15/2008 ,

My Commission expires 10/31/2010 ,

Notary Public (or Clerk or Judge)

I certify that I am of greater level of institutional authority and completely independent from the individual being reimbursed.

Approval Signature

John Smith
Approval Printed Name

Professor
Title

9/15/2008
Date