COPHSA General Meeting
Agenda

November 18, 2010 @ 12:00-1:00pm
CHB# 220

I. **Old Business**
   a. Officer Reports
      i. President – Kendra Baggett
         a. Bridges to Access – February 26, 2011
      2. Elections & Appointments
         a. Secretary – Open Position
      ii. Vice President – Meredith Scott
         1. Suggestions for food for meeting
      iii. Secretary – Open Position
      iv. Treasurer – Lauren Stewart
      v. Senators – Lana Bamiro, Thanh Nguyen, & Ellie Vail
      vi. Community Service Chair – Katie LeHew
         1. Sand Ridge Santa Run
      vii. Social Chair – Rachel Woods
         1. Social Night for B2A Weekend?
      viii. Communication Chair – Daniel Freno
         1. COPHSA Website: [http://www.ouhsc.edu/cophsa/](http://www.ouhsc.edu/cophsa/)

II. **New Business**
   a. COPHSA Travel Award Proposal
   b. National Public Health Week: April 4-10, 2011
   c. “December Delights”
      i. Week of December 6-9th
      ii. Coffee & Snacks during/prior to finals week
   d. Public Policy Advocacy
      i. See page 2

III. **Department Presentations**
    a. 12:30PM
       i. Dr. A.F. Al-Assaf – Dept. of Health Administration and Policy

IV. **Adjournment**

Next General Meeting in 2011! Date and Location TBD
Public Policy Advocacy

- Remember... Our legislators work for us
  - They want to hear from their constituents
  - They or their staff meet with people on a regular basis
  - How can we help them do the job we have elected them to do?
  - How can we thank them for their work?

- Visit Preparation
  - Find your state legislators at
  - Review your legislator’s website and look for common interests you may have.
  - Send an introductory e-mail or letter to your legislators identifying yourself and what policies you are interested in.
  - Thank them for supporting any causes you support.

- The Meeting...
  - Typical meeting is 15 minutes
  - Introduce yourself
  - Thank them for their work
  - Give them the key message
  - Ask them to support health legislation
  - Ask if they have any questions
  - Leave a fact sheet
  - Thank them for the meeting
  - Follow up
Template for your letter to your SENATOR or REPRESENTATIVE:

Your name
Your address

Date, year

Senator their name
Local District office address

Dear Senator their name,

Sentence 1: This letter is to urge you to...
OR I am writing to request that you...
OR The reason for this letter is to encourage you to...
Ex. Introduce a Bill into the Senate to establish a cabinet-level Department of Peace and Nonviolence.

Sentence 2: I understand that...
OR My information is that...
OR It is expected that...
Ex. H.R. 808 was introduced into the House of Representatives on February 5, 2007, to establish a Department of Peace and Nonviolence.

Sentence 3: I am personally concerned that...
OR I strongly feel that...
OR It is time that we....
Fill in the blank: ____________________________________________________________.

Sentence 4: The Department of Peace and Nonviolence Bill will ...
OR The proposed Department of Peace and Nonviolence would...
OR The DOP Bill contains provisions to...
Fill in the blank with something about the Bill that links to your Sentence 3:
__________________________________________________________.

Sentence 5: I genuinely appreciate the role you play in shaping our country.
OR Thank you for all you do as our representative in Washington.
OR Thank you for your efforts to make peace a reality in our lifetime.

Respectfully, OR Warm regards, OR Sincerely,

Sign here
Print your name legibly under your signature.