

OUHSC ANIMAL BIOHAZARD LEVEL 1 CHECKLIST

(suitable for work involving well characterized agents that are not known to cause disease in healthy adult humans, and that are of minimal potential hazard to laboratory personnel and the environment)

COLLEGE: BUILDING & ROOM:	LAB EMPLOYEES:	CONTACT PERSON: EXT:
DEPARTMENT: DEPT. HEAD:		SURVEY DATE:
PI: CAMPUS MAIL:	LAB TYPE: Teaching Research Analytical Other LAB ACTIVITY:	SURVEYED BY:

Yes	No	N/A	STANDARD PRACTICES	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1	The animal facility director establishes policies, procedures, and protocols for emergency situations.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2	Only those persons required for program or support purposes are authorized to enter the facility.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3	An appropriate medical surveillance program is in place.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	4	A safety manual is prepared or adopted. Personnel are advised of special hazards and are required to read and follow instructions on practices and procedures.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	5	Eating, drinking, smoking, handling contact lenses, applying cosmetics, and storing of food for human use is done only in designated areas outside of animal or procedure rooms.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	6	All procedures are carefully performed to minimize the creation of aerosols.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	7	Work surfaces are decontaminated after use or after any spill of viable materials.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	8	All wastes from the animal room (including animal tissues, carcasses, and contaminated bedding) are transported from the animal room in leak-proof, covered containers for appropriate disposal. Incineration is recommended.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	9	Policies for the safe handling of sharps are instituted.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	10	Personnel wash their hands after handling cultures and animals, after removing gloves, and before leaving the animal facility.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	11	A biohazard sign must be posted on the entrance to the animal room whenever infectious agents are present which identifies the infectious agent(s) in use, lists the name and telephone number of the responsible person(s), and indicates the special requirements for entering the animal room (e.g., the need for immunizations and respirators).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	12	An insect and rodent control program is in effect.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	13	The wearing of laboratory coats, gowns, and/or uniforms in the facility is recommended. Laboratory coats remain in the animal room, gowns and uniforms are not worn outside the facility.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	14	Persons having contact with non-human primates should wear appropriate eye and face protection.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	15	The animal facility is separated from areas that are open to unrestricted personnel traffic within the building.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	16	External facility doors are self-closing and self-locking. Doors to animal rooms open inward, are self-closing, and are kept closed when experimental animals are present.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	17	The animal facility is designed, constructed, and maintained to facilitate cleaning and housekeeping. The interior surfaces are water resistant.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	18	Internal facility appurtenances, such as light fixtures, air ducts, and utility pipes, are arranged to minimize horizontal surface areas.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	19	If the animal facility has windows that open, they are fitted with fly screens.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	20	If floor drains are provided, the drain traps are always filled with water and/or an appropriate disinfectant.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	21	Exhaust air is discharged to the outside without being recirculated to other rooms, and it is recommended that animal rooms maintain negative pressure compared to adjoining hallways.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	22	The facility has a handwashing sink.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	23	Illumination is adequate for all activities, avoiding reflections and glare that could impede vision.

