

FACULTY SENATE MEETING
Thursday, June 28, 2007 – 5:00 p.m.

COMMITTEE REPORTS

- A. Committee on Committee
- B. Academic Programs Council
- C. Commencement Committee
- D. Continuing Education Council
- E. Employee Benefits Council
- F. Council on Faculty Awards and Honors
- G. Shared Leave Committee

Committee on Committees Report June 2007

Nominations for Committee and Council Positions

Faculty Senate Standing & Ad-hoc Committees:

<u>Committee/Council</u>	<u>Name</u>	<u>Term</u>	<u>College</u>	<u>Replacing</u>	<u>Term</u>
Bylaws Committee	Douglas Stewart	2007-2010	Medicine-Tulsa	Douglas Stewart	2004-2007
Bylaws Committee	A. Renee Leasure	2007-2010	Nursing	Nancy Chu	2004-2007
Bylaws Committee	(Pending)	2007-2010	Pharmacy	Tracy Hagemann	2004-2007
Committee on Committee	Satish Kumar	2007-2010	Medicine	Satish Kumar	2004-2007
HSC Service and Related Matters	(Pending)	2007-2010	Pharmacy	Wendy Galbraith	2004-2007
HSC Service and Related Matters	Deb Espen	2007-2010	Allied Health	Thubi Kolobe	2004-2007
HSC Service and Related Matters	William Kern	2007-2010	Medicine	William Kern	2004-2007
HSC Service and Related Matters	Ari Mwachofi	2007-2010	Public Health	Kathleen Blevins	2004-2007
HSC Service and Related Matters	Elena Cuaderes	2007-2010	Nursing	Jo Azzarello	2004-2007
HSC Service and Related Matters	Zahid Ahmad	2005-2008	Medicine	Richard Wu	2005-2008

HSC Committees:

<u>Committee/Council</u>	<u>Name</u>	<u>Term</u>	<u>College</u>	<u>Replacing</u>	<u>Term</u>
Academic Programs Council	Stacy Anderson	2007-2010	Allied Health	Ari Mwachofi	2004-2007
Academic Programs Council	Kay Ramakrishnan	2007-2010	Medicine	Kay Ramakrishnan	2004-2007
Academic Program Council	Francene Weatherby	2007-2010	Nursing	Francene Weatherby	2004-2007
Campus Tenure Committee	Frans Currier	2007-2010	Dentistry	Frans Currier	2004-2007
Campus Tenure Committee	Ben Cowley	2007-2010	Medicine	Ben Cowley	2004-2007
Campus Tenure Committee	A. Renee Leasure	2007-2010	Nursing	A. Renee Leasure	2004-2007
Campus Tenure Committee	Shrikant Anant	2007-2010	Medicine	Robert Wortman	2004-2007
Faculty Appeals Board	Stephen Reagan	2007-2011	Dentistry	Stephen Reagan	2003-2007
Faculty Appeals Board	Eleni Tolma	2007-2011	Public Health	Eleni Tolma	2003-2007
Faculty Appeals Board	Ari Mwachofi	2007-2011	Public Health	Helene Carabin	2003-2007
Faculty Appeals Board	Ralph Guild	2007-2011	Medicine	Ralph Guild	2003-2007
Faculty Appeals Board	Jordan Metcalf	2007-2011	Medicine	Jordan Metcalf	2003-2007
Faculty Appeals Board	Jo Azzarello	2007-2011	Nursing	Debbie Booten-Hiser	2003-2007
Faculty Appeals Board	(Pending)	2007-2011	Pharmacy	Tracy Hagemann	2003-2007
Faculty Appeals Board	(Pending)	2007-2011	Pharmacy	Garabed Basmadjian	2003-2007
Faculty Appeals Board	(Pending)	2007-2011	Pharmacy	Stephen Hamilton	2003-2007
Faculty Appeals Board	(Pending)	2007-2011	Allied Health	Irene McEwen	2003-2007

Committee on Committees Report June 2007

<u>Committee/Council</u>	<u>Name</u>	<u>Term</u>	<u>College</u>	<u>Replacing</u>	<u>Term</u>
Research Council	Kevin Haney	2007-2010	Dentistry	Kevin Haney	2004-2007
Research Council	Roy Oman	2007-2010	Public Health	Roy Oman	2004-2007
Shared Leave Committee	James Brand	2005-2007*	Medicine	James Brand	2008-2010*

**term follows calendar year*

University Committees:

<u>Committee/Council</u>	<u>Name</u>	<u>Term</u>	<u>College</u>	<u>Replacing</u>	<u>Term</u>
Copyright Committee	Denise Bender	2007-2010	Allied Health	Steve Hoppes	2004-2007
Copyright Committee	Margaret Phillips	2007-2010	Public Health	Margaret Phillips	2004-2007
Copyright Committee	Elena Cuaderas [^]	2007-2011	Allied Health	Denise Bender	2003-2007
Council on Faculty Awards & Honors	Rebecca Philipps	2007-2010	Nursing	Elena Cuaderes	2004-2007
Discrimination and Harassment	Beverly Bowers	2007-2010	Nursing	Judy Ogans	2004-2007
Discrimination and Harassment	Deborah Lockwood	2007-2010	Medicine	Deborah Lockwood	2004-2007
Employee Benefits Committee	Dunn Cumby	2007-2010	Dentistry	Dunn Cumby	2004-2007
Employee Benefits Committee	Stacy Anderson or Susan Benson [^]	2007-2010	Allied Health	Elgene Jacobs [^]	2003-2007

[^] *Presidential Appointee*

UNIVERSITY OF OKLAHOMA COLLEGE HEALTH SCIENCES CENTER
Academic Programs Council

MEMORANDUM

TO: Kevin Haney
Chair, Faculty Senate

Satish Kumar
Immediate Past Chair, Faculty Senate

Members of the Faculty Senate

FROM: Francene Weatherby
Chair, Academic Program Council

It has been the pleasure of the members of the Academic Programs Council to serve the Faculty Senate this past year.

Attached please find a copy of the Annual Report for the Academic Program Council, 2006-2007 from March 31, 2006 to March 30, 2007.

Members of the Committee include:

Dr. Francene Weatherby, Chair	College of Nursing
Dr. Sarah Buckingham	College of Allied Health
Dr. Frans Currier	College of Dentistry
Dr. Ralph Guild	College of Medicine
Dr. David Johnson	College of Public Health
Dr. Ari Mwachofi	College of Public Health
Dr. Milton Olsen	OU – Tulsa Campus
	College of Medicine
Dr. Lourdes Planas	College of Pharmacy
Dr. Kalyanakrishnan Ramakrishnan	College of Medicine
Ms. Andria Parker	Student Representative
Dr. Lori Klimkowski (Ex Officio)	Registrar
Ms. Sandy Harris	Staff Assistant

The Council met 9 times during the 2006-2007 Academic year. During this time the Council reviewed and acted on 50 course change proposals and approved two new program plan codes for Allied Health and 3 new program plan codes for the College of Nursing; and deleted a Dual Degree program, Master of Science, Master of Business Administration (M.S./M.B.A.) in the Graduate College. Two new degree programs were added: 1) the PhD in Nursing (pending State Regents Approval) and 2) the Physician Assistant – Master of Health Sciences (MHS) degree.

Mr. Tom Harding from Admissions and Records presented an informative session to the Council on statistical reports available for tracking a number of areas of interest such as student population, course offerings, and use of technology in coursework.

A major accomplishment of the Council was the revision of the Add/Drop/Revise a course form. Three separate forms in electronic format were created to facilitate completion and processing. New categories related to the increased use of technology in instruction have been added and will help track these new teaching modalities. Use of the new form will be evaluated carefully in the coming year and modifications made as indicated.

The Academic Programs Council would like to thank the HSC Faculty Senate for the opportunity to serve on this important Health Sciences Center Committee.

**University of Oklahoma Health Sciences Center
Academic Program Council
Annual Report Data – 2006/2007
Prepared by the Office of Admissions and Records**

Add, Drop, Revise Courses Processed

Allied Health	8 Courses
Dentistry	4 Courses
Graduate College	3 Courses
Medicine	7 Courses
Nursing	12 Courses
Pending PhD Degree Approval	
Public Health	5 Courses
Pharmacy	<u>8 Courses</u>
Total Courses	47 Courses
New Courses	8 Courses
Revised Courses	19 Courses
Dropped Courses	8 Courses
Courses Tabled and Revisited	3 Courses
Pending Program Approval Courses	12 Courses

New Plan/Program Codes and Program Modifications

Allied Health

Add Plan Codes:

2225A – Radiography – Tulsa

2225D – Sonography – Tulsa

College of Nursing

Add Plan Codes:

9203C - Career Ladder off Campus Bachelor of Science in Nursing with sub-plan San Diego

1203ACOL – OU/OCCC Nursing Collaboration BSN with Oklahoma City Community College

2203ACOL - OU/TCC Nursing Collaboration BSN with Tulsa Community College

Adding New Program/Degree:

PhD in Nursing – Pending State Regents Approval

College of Public Health

Add Plan Code:

2267N – Tulsa MPH – Public Health Preparedness & Terrorism

Graduate College

Deletion of Program:

Dual Degree, Master of Science, Master of Business Administration (M.S./M.B.A.)

College of Medicine

Add New Program/Degree:

Physician Assistant – MHS – Master of Health Sciences (Tulsa campus)

Commencement Committee report for 2006-2007
By Eleni Tolma

The commencement committee has been meeting since December 2006 right after the announcement of the commencement speaker of the 2007 commencement, Mr. Michael Bloomberg. The committee has since then met additional 3 times to discuss the organization of the commencement which seems to be challenging due to the ongoing construction at the Stadium. I am attaching the agendas of most of the meetings.

I. Meeting on December 8, 2006

1. Introductions of committee members
2. Graduation Office
Location and Phone – Cross Center B, Ditmars House – 5-3467 or 5-2756
3. Commencement – 7 p.m. Friday, May 11, 2007, at The Gaylord Family-Oklahoma Memorial Stadium
4. Commencement Web site – www.ou.edu/commencement
5. Commencement Countdown
6. Convocation Schedule
7. Commencement Speaker and Honorary Degree Recipients
8. Construction at the Stadium
9. Ideas and Suggestions to Better Market Commencement to Our Students
10. Student Graduation and Retention Organization
 - a. Chris Shilling, student member of the Student Graduation and Retention Task Force explained the purpose of the SGRTF.
11. Input on Commencement DVD
 - a. Handed out copies of the Commencement DVD and asked members to watch and let us know their thoughts on how to make it better
12. Diploma Cover Stuffing – this spring
13. Next Meeting – E-mail lorilee@ou.edu if Fridays afternoons next semester will not work for you to meet

II. Meeting on February 9, 2007

1. Introductions
 - a. Introductions of Commencement Committee Members and their department/role on campus and with Commencement
2. Graduation Office
3. Location and Phone – Cross Center B, Ditmars House – 5-3467 or 5-2756
4. Commencement – 7 p.m. Friday, May 11, 2007, at The Gaylord Family-Oklahoma Memorial Stadium
5. Commencement Web site – www.ou.edu/commencement
6. Commencement Countdown
7. OU Tulsa – Thursday, March 1st 10 a.m. – 6 p.m.
8. OUHSC – Monday, March 5th and Tuesday, March 6th 10 a.m. – 6 p.m.
9. Norman – Monday, March 12th – Thursday, March 15th 10 a.m. – 6 p.m.
10. Commencement = Official Oklahoma Centennial Event
11. Construction at the Stadium
 - a. Due to construction at the stadium, we will have to re-arrange Commencement this year. We have a meeting scheduled to walk-through the stadium with Flintco and the Athletic Department to plan the changes.
12. Ideas and Suggestions to Better Market Commencement to Our Students
 - a. Students suggest an add on Facebook, in the OU Daily and perhaps fliers to be passed out in Capstone courses
13. Input on Commencement DVD
 - a. Liked the picture in picture aspect of the doctoral hooding section
 - b. Thought was choppy in many areas, needed to make smoother transition
 - c. Try to get more of the crowd than the same 3-4 same rows
 - d. Take the company info. (telephone number, etc... that pops up at end of the video) off the DVD
14. Diploma Cover Stuffing – Saturday, March 31st at Physical Plant Hauling from 8 a.m. - noon
15. Next Meeting – Friday, March 2nd at 2 p.m. in Gaylord Hall 2025

III. Meeting on April 6, 2007

1. Stadium Set-up/Staging/Production
 - a. Facing the East due to construction
 - b. Processional from Bizzell to Stadium
 - c. Brooks Mall
 - d. Additional Ramps

2. Guest Entrances
 - a. GATES 12, 11 and 9
 - b. no access from the west side of stadium
 - c. Shuttle drop off point-Gates 11 &12

3. CART
 - a. Number of CARTS used-need to know # of CARTS used. Rick will get back with us.
 - b. Run time – 5 to 11 p.m.
 - c. Programs split between stadium and LNC for CARTS

4. Special Services
 - a. GATE 7
 - b. Lower part of Sections 27, 28, 34, 33
 - c. Golf carts and wheelchairs
 - d. Possibility of captioning on screen
 - e. Captioning – Doctoral Names, Copies of Music, Destination Graduation
 - f. Winners

5. Fireworks
 - a. Set-up on west side
 - b. Security parameter
 - c. Plywood over lower ramp entrances
 - d. Secure GATES 5 and 1 once graduates enter

6. Security Issues

7. Destination Graduation
 - a. Ideas for additional prizes
 - b. Contacts for businesses to talk to about prizes

8. Visors
 - a. Providing to all guests – ushers
 - b. Sponsorship ideas??

9. Ideas and Suggestions to Better Market Commencement to Our Students

10. Thanks to Lori and Dave - Diploma are Stuffed!
11. Next Meeting – Friday, April 20, at 2 p.m. in Gaylord Hall 2020

Continuing Education Council Report for 2006-2007

By Eleni Tolma

The CE Council has met three times. The minutes of those meetings are attached.

I: February 8, 2006 Meeting

Those attending: Jim Pappas, Jos Raadschelders, Andy White, Frank McQuarrie, Ernest Clark, Terri Shaft, Randy Doerneman, John Duncan, Eleni Tolma

Transition of Chair. Andy White has been serving as this Council's chair and Jos Raadschelders as representative to the Faculty Senate during this current semester. There is some concern now since Andy has accepted a position with CCE that there may be a conflict of interest. As a result, Andy has agreed to serve as ad hoc on the Council. Dr. Pappas suggested that Jos be transferred chairmanship through the remainder of this year since he served as same in the past - unless someone else would like to serve as chair. All agreed that Prof. Raadschelders take the chairmanship. We will have a formal election for a new chair in April.

Relationship of CCE to Weather Activities. Andy White spoke to the relationship of CCE to weather activities. He stated that the weather enterprise is growing with the opening of the National Weather Center building. This brings together meteorology, federal and state agencies under one roof. Weather is turning into big business; professionals need to understand the effects of meteorology. There is a niche market for short courses in weather and climate. Meteorology can provide the expertise; CCE has the perfect delivery for the structure, packaging and delivery. Meteorology has the only MBA equivalent in weather – the course would be half weather and half Communication, Marketing, Business, etc. This would provide another vehicle to link CCE with academic areas.

Report on CCME. Dr. Pappas and Randy Doerneman attended the Council on Collegiate and Military Educators (CCME) conference. This is a forum where the military that deal with voluntary military education and institutions that offer degrees to the military can come together. This forum is not only informative for Advanced Programs issues, but it is also representative of what is to come in higher education's future. The military is in a dramatic transition - voluntary military education is changing. This is partly related to distance education, technology and the military's decrease in funds for education (tuition assistance will probably be capped). Historically the military has been a significant part of our economy, now they are outsourcing everything (health, public relations, base management) but war fighting. We are now beginning to think about doing things in non-education areas in training. The Army has created a website portal called CTAM (Centralized Tuition Assistance Management) that lists all education opportunities available to service men/women. (Other branches within the military are

not using this; however, they are creating their own.) Any service person wanting to enroll must use this portal which has classes from appx. 150 accredited institutions. Almost any institution can be accredited either by a regional or national accrediting group. The students choose a class, their materials are sent to the relevant institution, and the institution has 3 days to decide if the student's registration will be accepted. The student basically is going to do self-advising and all transactions will be handled on the portal. This is being driven by the Army and by IBM who is their consultant.

This model, once fully functional, will provide an example of what can be done for large scale admissions, registration and financial aids services using the internet. Several states are considering this type of single portal for all students in the public systems of higher education. It is an attractive model for efficiency and enhancing automatic articulation of institutional courses across a system. It is a poor model for institutional control, advising and curriculum control. While colleges may be against such a portal, it could be mandated because of available technology, desire for state system control and legislative assumptions that courses are similar across institutions.

International Programs [IE Example]: Dr. Pappas stated that we are going to continue to see international students looking for American style education. However, it is becoming more difficult for foreign students to come here. Many countries are creating their own education system, i.e., India Engineering Institution. A number of institutions in both the United Kingdom and Australia are heavily into exporting their education. Because of this, we are seeing American universities create satellite institutions in other countries, e.g., Webster, UMUC, Duquesne. We have been approached by foreign companies who want to have American style engineering education. We are working with IE to potentially develop an offshore degree program in Vancouver. Dean Williams also is interested in our looking internationally. This will be a future agenda item for discussion.

Report on Recent Contract Procurements: Dr. Pappas distributed a list of some major contracts CCE obtained this fall. The list included USPS for \$67M, Mid-Continent Comprehensive Center for \$11M, Sooner TALK for \$3.9M, Oklahoma PRIDE for \$3.7M and Tech Success for \$1M. In terms of sponsored programs, as of this month continuing education is now equal to the rest of the Norman campus combined.

Review of Tinker LEAN Institute: The LEAN project, with the Tinker AFB, speaks to CCE's ability to do workforce training. We are helping to transform their engineering and technology staff of nearly 500 people. The program offers three types of training to cover every employee. They are broken out into three programs: SCOR, LEAN and SIX SIGMA. These programs are and being looked at by other Air Force logistic centers for possible adoption.

Belinda was given several agenda items for the next Council meeting which she will schedule in April.

The meeting was adjourned.

II. April 14, 2006 meeting

Those attending: Jim Pappas, Jos Raadschelders, Terri Shaft, Ernest Clark, Frank McQuarrie, Cynthia Timmons, Andy White, Randy Doerneman and Trent Gabert & Bob Dougherty by invitation

Navy Pace (NCPACE) with Randy Doerneman

NCPACE program provides Voluntary Education to Naval personnel while on sea duty. The Navy pays for full cost of tuition, the sailors pay for their books and materials, which they receive before deployment. The distance learning method provides CD Rom based courses to sailors around the world via independent study; they have limited communications and resources. The consortium has 10 schools providing instruction. There are two graduate programs; one through OU's College of Liberal Studies, the other is through Old Dominion. We have site reps that go to the ships, give briefings on the programs and help us with enrollment. Schools receive information through a web-based portal. OU has been in contract with NCPACE since the early 80's and had a contract renewal two years ago. In the beginning we offered only 12 courses (science & math in independent study.) Two years ago we had the addition of CLS BLS and all of MLS, which proved successful. We now have 41 total courses. The courses are not designed as a degree completion program, but to supplement or continue their education. We have created a virtual lab. The CD has the same content and format as being an online course. Forms and resources are encapsulated as well.

Frank McQuarrie attended the 2001 Naval ROTC Association of Colleges and Universities. At that time, the Naval Department indicated they were trying to get everything online in an effort to make education accessible to the military; in-turn providing opportunities for promotion within the naval system. Discussions at this conference included: Degree related programs; private sector discussing continual growth opportunity for Navy personnel; and, a Navy presenter focused on personnel development; assessment and evaluation needs to be addressed. The programs on bases are reviewed and inspected; however, online classes are not. A Navy task force is being created to check these for quality.

Ernest Clark, CCE' American Indian Institute Director, has 65 federally recognized tribes in a five state area. He attended an economic development meeting in conjunction with educational programs and wants to look into providing distance learning leadership training in economic development issues to this group. We will work within our College on this idea.

Invest Ed with Randy Doerneman

Invest Ed is a partnership between OU and the Oklahoma Securities Department that was started in 2004 by Irving Faught. It is a collaborative effort between CCE departments and external agencies. The program provides investor education and anti-fraud education and information in the State of Oklahoma. An OU poll was conducted to get an idea of the financial literacy and investor education knowledge base of Oklahomans. People were

ill informed in many areas, especially about fraud. Several programs were created as a result. Randy distributed a pamphlet with information about the programs. Some highlights of Invest Ed:

- CCE's TVS created a documentary of a real anti-fraud case that appeared on OETA.
- 100 Invest Ed radio minutes which provides short factoids about investments were PSA's on radio stations.
- Investment game on radio stations' morning show hosts playing against each other on a stock market simulation piece that they can play with their listeners and provide legitimate information.
- Youth Investor Education Project - an interactive CD Rom based investor education with basic financial literacy provided to foster parents for their foster kids to give them a foundation for handling money. This also assists teenagers who have no adult involvement in their life.
- High school students are tracking and researching the stock market in real time with the focus on how to invest in stocks, research them and look at fraud possibilities. They compete for scholarship money across the state. Mr. Faught has offered a \$1000 scholarship for the person who wins the competition.
- Summer teaching institute brings in retired financial professors who provide high school teachers with the foundation to implement financial basics to their students.
- Town hall meetings are being held in library systems across states to look at online fraud in an effort to provide information before they get involved in a case.
- Intergenerational camps where grandparents and grandchildren learn about money and investing.

For more information, check the website at www.investedok.org.

Online Education with Trent Gabert and Bob Dougherty

OU's Liberal Studies began in 1960 with a BLS and later began the Masters program. In 1996 CLS began some online programs (the programs were mixed with some online and some onsite). In 2003 CLS had two totally online degree programs as options. Approximately 150 courses have been developed for online delivery; each course has 4 units with two assignments. One assignment is content based for the unit; the other is a course spanning assignment that develops writing across the entire course. The average CLS student age is 39 years and most do not live on campus, and they are taking evening, weekend or online classes. Students can achieve a Bachelor's degree in 4 locations: OU, OKCCC, Rose State, Tulsa campus. They offer the same degree online. They also offer independent self-designed study which is now the smallest program.

The CLS Masters has an online Museum Studies option, an online Administrative Leadership option (which is their biggest program) and will have an online Inter-professional Human Services option.

When CLS went 100% online they had to build quickly with subject matter experts that develop the concept for each course. CLS started with Dr. Susan Smith-Nash who helped develop a template on best practices and research on how people learn on the internet,

etc. A website developer works with a faculty member and eventually has a course ready to go. OU builds a customized website for each individual course. The University's Desire2Lern is used as an interface tool. There are over 100 different online courses that we have built websites for. Faculty serve as content experts, CLS IT staff build the course and structure – the content expert and CLS jointly “own” the courses.

Current CLS activities include looking into serving tribes as well as starting an electronic journal in the museum option with Steve Mares as the editor.

International Programs

International programs will be discussed early next year.

Election of Chair

Frank McQuarrie nominated John Duncan as chair. The committee voted yes unanimously. Dr. Pappas thanked Dr. Raadschelders for all his good work as chair. Dr. Raadschelders thanked Dr. Pappas and Belinda for their assistance with the Council.

The meeting was adjourned.

III: February 22, 2007

Those attending: John Duncan, Jim Pappas, Bob Dougherty, Megan Garland, Karen Cozart, Teri Jo Murphy, Susan Grossman, Frank McQuarrie, Janet Croft

Chair John Duncan called the meeting to order. He introduced three guest speakers: Karen Cozart, Director of Online Education Programs, College of Arts and Sciences; Bob Dougherty, IT Director, College of Liberal Studies; and, Megan Garland, Assistant Director, Advanced Programs, University Outreach. These speakers were invited to discuss online education at OU.

Karen Cozart, Director of the Online Education Program, College of Arts and Sciences spoke to the Council regarding online teaching. She distributed a handout of overheads. She served on Dean Bell's adhoc committee to study the pros and cons of online teaching, she was then placed as director of that program.

- In 2001 the program had 2 courses with 38 enrollments. In 2007 the program now has 82 courses with 2,000 enrollments.
- The initial focus was on general education; the students wanted options and needed space. They have added graduate courses that serve multi site programs, i.e., Human Relations and School of Library and Information Studies. They are providing electronic options for completing entire degree online.
- A survey was sent to the 2,000 students, 60% responded. 81% are local; 5% are Tulsa, 6% are other, and 10% are Advanced Programs.
- A&S online provides online orientation, technical support for students and faculty, course development grant program, training and consultation, course reviews, website assistance for student and faculty, ongoing discussion group and listserv, and online instructor evaluations.

- Faculty are appointed to and paid by academic departments. They are made up of GTAs, adjuncts and full-time. They are content experts, course developers and teach the courses they create.
- Intellectual property: The property is considered to belong to the faculty member unless there are arrangements made otherwise. In some situations where course development was done as work for hire, those are the property of the department and are passed on. Most faculty are comfortable sharing materials with their colleagues.

Bob Dougherty IT Director, College of Liberal Studies distributed an outline of his overview.

- CLS offers the BA & MA in four delivery methods: 100% online (which constitutes 80% of their students), independent study, on site and CD Rom.
- BA concentrations: Administrative Leadership, Humanities, Social Sciences, Natural Sciences.
- MA concentrations: Administrative Leadership, Museum Studies, Interprofessional Health and Human Services
- Work on UN collaboration (Peace Operations Management) and a Spanish version of the Museum Studies Program.
- A customized website is built for each course (currently 100); D2L is used for course management.
- CLS has over 150 faculty teaching assignments and adjuncts. The faculty provide the curriculum and content. The person that develops the course gets first right of refusal to teach that course.
- The online course has a support team of 6 staff members.
- Future trends: multi-media video and sound, more interactivity-virtual labs, hardware, software, server space, bandwidth; global education-multi language; ecommerce-students and alumni will eventually want to do everything online.

Megan Garland, Assistant Director, Advanced Programs.

- Advanced Programs offers graduate programs all over the world with five masters programs which fall within Arts and Sciences.
- Two programs are offered online: master of human relations and master of public administration. The online program helps to serve AP students in meeting their needs when they are deployed.
- Online courses use Desire2Learn and utilize online orientation. Some professors have developed individual websites. Some use yahoo groups.
- AP has offered 57 online courses with over 1,100 enrollments. Graduate students average 20 per class (with a maximum of 25). HR offers four core courses with many elective courses online. PA has added more online to the schedule, core and electives.
- HR & PA have tried online classes that are shorter in length, 8 week and 4 week, which are popular. AP students are more accustomed to shorter and more intense classes which allow them to take more classes.
- Communications will be online in 2008.

Certificate programs: The military is asking for more certificate programs. We should allow certificates at the bachelors level (rather than a minor). Certificate programs are not counted towards hours. The workplace treats a certificate different than a minor.

Remaining agenda items will be moved to the next meeting which is scheduled for April 26 @ 12:00 at the Forum Building, Room C5.

The meeting was adjourned.

Report of the
University of Oklahoma Employee Benefits Committee
Academic Year 2006-07

As in the past several years, the principal concern of the EBC has been employee health insurance. This involves complex and controversial issues, and is a subject of discussion at every meeting. The most immediate issues are insurance rates and contribution strategy.

Health insurance rates: In early August, the EBC received preliminary rate increase estimates. Aetna's estimated increase, and an even higher estimated OSEEGIB increase, were well above national trends of 12-15%.

At the end of August, the EBC considered and approved a plan that held the premium increase under 12%, avoiding a further 6% increase by raising deductible amounts. The EBC's letter to President Boren, notifying him of the approval, also expressed serious concerns about the impact of these higher costs on University employees, especially those at lower compensation levels. The EBC recommended that a high-level review of the University's approach to health insurance be conducted.

Contribution strategy: This refers to the portion of health insurance premiums that the University provides for employees, versus the portion that it provides for employee dependents. At OU, the levels are 100% of the employee premium and 0% of dependent premiums. These are rather far from national norms, both at comparable academic institutions and at corporations, since most employers require employees to cover a relatively small portion of their own premium, but provide a significant portion of the dependent premium. Contribution strategy has been discussed extensively in the EBC for some time, as many in the University community have strongly-felt concerns that our high costs for dependent coverage hinders us in recruiting and retaining faculty and staff. At the same time, a great many are equally concerned about the impact that less-than-full premium coverage would have on employees, especially those at lower levels of compensation. This dilemma was a principal motivation of the EBC's recommendation for the high-level review.

Review panel: In October, the EBC learned that President Boren had approved the review. The steering committee of the review panel is now constituted and has begun work. To examine health insurance and contribution

strategies, it has appointed a 14-member committee, which includes EBC members Brenda Freese and Darryl McCullough. No doubt the panel and its findings will be a topic of vigorous examination by the EBC in the coming months.

Other matters: A number of other matters received attention during the past year. These include the following:

1. **Retiree Association member:** For some time, the EBC has had a non-voting member representing the OU Retirees Association. At its February meeting, the EBC unanimously approved a resolution to extend voting privileges to the OURA member. This was also approved by President Boren and the main campus Faculty Senate, and has taken effect.
2. **OTRS choice:** There is a longstanding matter involving retirement plan options. New employees can now make a one-time choice between participation in the Teacher's Retirement System or in a defined contribution plan. The University has asked the IRS for approval to make this retroactive for current employees who came to OU before the defined contribution option became available, allowing them to make a one-time choice to change over to it. The IRS has had this under "expedited" review for several years, and the University continues to await the outcome.
3. **Annual benefits enrollment:** During the past two years, the Office of Human Resources has implemented a system of online benefits enrollment, which appears to be quite successful. The EBC received several updates about this effort.

Darryl McCullough, EBC Chair
Department of Mathematics

April 19, 2007

**COUNCIL ON FACULTY AWARDS AND HONORS
2006-07 ANNUAL REPORT
SUBMITTED BY TONI L. RIPLEY, CHAIR**

1. The University Council on Faculty Awards and Honors met on Tuesday, January 16, 2007, to consider nominees and recommend recipients of awards. The following Council members attended the meeting:

Toni Ripley	Pharmacy
Musharraf Zaman	Civil Engr.& Envir. Science
Elena Cuaderes	Nursing
A.F. Al-Assaf	Health Admin. & Policy
Alan Roche	Mathematics
Karen Hayes-Thumann	Fine Arts

The following Council members were absent:

Boris Apanasov	Mathematics
Helen Parker	Alumnus
Linda McKinney	Art & Sciences
Steven Hoppes	Allied Health, Tulsa
Amir Khaliq	Health Admin & Policy
Kenah Nyant	Student

2. The Council considered an outstanding group of 51 nominees. Our recommendations for the 2006-07 academic year are as follows (in alphabetical order, by category):

David Ross Boyd Professorship. (3 Nominations Received)

- Michael Buchwald, Drama, College of Fine Arts
- James Schmidt, Student Affairs, College of Medicine
- James Tomasek, Cell Biology, College of Medicine

General Education Teaching Award. (1 Nominations Received)

- Donald Maletz, Political Science, College of Arts and Sciences

Good Teaching Award. (10 Nominations Received)

- Cynthia Gordon, Zoology, College of Arts and Sciences
- Brandon Olsen, Aerospace and Mechanical Engineering, College of Engineering
- Logan Whalen, Modern Language, Literature, & Linguistics, College of Arts and Sciences

Merrick Teaching Award. (1 Nominations Received)

- Traci Carte, Management Information Systems, College of Business

Regents' Professorship. (2 Nominations Received)

- Jane McGrath, Music, College of Fine Arts
- Thomas L. Whitsett, Cardiology, College of Medicine

Regents' Award for Superior Professional and University Service. (4 Nominations Received)

- Martha Ferretti, Physical Therapy, College of Allied Health

Regents' Award for Superior Research and Creative Activity. (16 Nominations Received)

- Mohammad Atiquzzaman, Computer Science, College of Engineering
- Mark Nanny, Civil Engineering and Environmental Sciences, College of Engineering
- Jian Xiang, Endocrinology, College of Medicine
- Ming Xue, Meteorology, College of Atmospheric and Geographic Sciences

Regents' Award for Superior Teaching. (14 Nominations Received)

- Michael Biggerstaff, Ming Xue, Meteorology, College of Atmospheric and Geographic Sciences
 - Dipankar Ghosh, Accounting, College of Business
 - Jonathan Hills, Art, College of Fine Arts
 - Patrick Medina, Pharmacy: Clinical and Administrative Sciences, College of Pharmacy
 - Chittur Sivaram, Cardiology, College of Medicine
3. Members of the Council volunteered to compose brief synopses regarding the awardees. These synopses (biographical sketches) will be used for their introduction at the appropriate award ceremonies and/or media releases. The synopses will be sent to Debbie Griggs by February 15, 2007.
 4. The Council elected **Professor Alan Roche, College of Mathematics, Norman**, the University Faculty Awards and Honors Council Chair for 2007-2008.
 5. The Council recommended that the Office of the Senior Vice President's and Provost's conduct departmental workshops to educate the coordinating faculty and staff of the type of awards available and to instruct departments on how to prepare appropriate dossiers. The Council also recommended that criteria for the awards be revised, refined, and updated.

MEMORANDUM VIA E-MAIL

TO: David L. Boren
President

Joseph J. Ferretti, Ph.D.
Senior Vice President and Provost
Health Sciences Center

Gerard P. Clancy, MD
Tulsa Campus President

Kenneth D. Rowe
Vice President for
Administrative Affairs
Health Sciences Center

Nicholas S. Hathaway
University Vice President for
Administrative Affairs
Norman Campus

Satish Kumar, Chair
OUHSC Faculty Senate

Brian Burrough, Chair
OUHSC Staff Senate

FROM: OUHSC Shared Leave Committee
James L. Brand, MD, Chair

DATE: January 1, 2007

SUBJECT: OUHSC Shared Leave 2006 Annual Report

In the calendar year 2006 the committee considered 11 applications from fellow employees. Four new applications were approved, and eight applications were denied. All approvals or denials were based on a vote of the committee, with approvals or denials based on majority vote. Essentially all of the decisions were unanimous in nature.

On a financial note, the committee carried forward \$1,686.54 into the beginning of the CY2006. Annual funding of \$50,000.00 brought the balance to over \$51,686.54 in funding available for CY2006.

It is important to note that 37 fellow employees were donors to the program. Over 985 hours were donated from these employees to the program. The committee wishes to express their gratitude to those employees who donated on behalf of their OUHSC colleagues.

The committee wishes to thank the administration of the University of Oklahoma for funding a program that provides our fellow employees with financial assistance during difficult times. We thank you for the opportunity to participate in this program as well as having the administrative assistance provided by David S. Stratton.

2006 Shared Leave Activity

Cash carry forward from 2004	\$ 1,686.54
Annual funding	<u>\$ 50,000.00</u>
Cash available	\$ 51,686.54
Shared leave payroll and fringe	<u>(\$ 28,144.75)</u>
Yearend cash	\$ 23,541.79
Shared leave users	4 (plus 4 holdovers from 2005)
Leave donors	37
Hours donated	985

The Shared Leave Committee respectfully submits this annual report and offers their sincere appreciation to the University for making this benefit available to employees.

OUHSC Shared Leave Committee:

Dr. James L. Brand, Chair	Sally Murphy
Denise Brown	Dr. Willis Owen
Joe Kennedy	Karen Rucker
Vincent L. Lepak	

CC:

David S. Stratton OUHSC Shared Leave Administrator	Julius C. Hilburn University Director of Human Resources
Barbara A. Abercrombie OUHSC Shared Leave Co-Administrator	Ross McClish OU Norman Shared Leave Administrator