

**Volume 36
Number 6
March 26, 2009
Regular Meeting Minutes of the OUHSC Faculty Senate**

SENATORS, ALTERNATES, AND OFFICERS PRESENT

Deborah Booton-Hiser	Colin Foster	Frank Lawler
Pramod Chetty	Vesper Grantham	Laura McGuinn
Kim Coon	Kevin Haney	Larry Regens
Vicki Coury	Karl Hansen	Winter Smith
Sheila Crow	Mary Hudson	Douglas Stewart
Elena Cuaderes	Peter Johnson	
Deborah Espen	Satish Kumar	

SENATORS, ALTERNATES, AND OFFICERS ABSENT

Al Al-Assaf	Robert John	Abbey Onan
Stacy Anderson	Betty Kopperschmidt	Lida Radfar
Kari Boyce	Renee Leasure	Patsy Smith
Carol Dionne	David Lewis	Julie Stoner
Kevin Farmer	Deborah Lockwood	Steve Walston
Jean Goodman	Voncella McCleary-Jones	
Donald Harrison	W. Mike McShan	

EX-OFFICIOS AND GUESTS PRESENT

Karen Beckman	Doug Myers	Cheryl Williams
Dianne Miller Boyle	Kathy Walker	

- I. CALL TO ORDER** - The meeting was called to order by Larry Regens, Chair, at 5:02 p.m. A quorum was in attendance before any items were voted on.
- II. APPROVAL OF FEBRUARY 2009 MINUTES** – The February 2009 minutes were reviewed and corrections were made (*Becky Benoit is with HCA*). Vesper Grantham made a motion to approve the minutes with corrections and the motion was seconded. Motion passed.
- III. PARKING** – Doug Myers, Assistant Director of Parking & Transportation, gave an update on parking projects on campus. He requested that if a department is conducting a conference or event on campus that Parking be notified so they can assist with parking for visitors and/or vendors.
 - A.** Repairs will begin on the guardrails in Williams Pavilion within the next 30 to 45 days with work done primarily after hours. Parking is still taking requests for the Reserved Parking Areas in the basement of the Williams Pavilion and the 1st floor of Stonewall Garage (previously known as the Children’s Garage).
 - B.** Ambulatory Surgery Center construction will begin in mid-April and will take approximately 9 months to complete. The construction will eliminate some parking in the current HHODC parking lot.

- C. Two cut-away buses have been put into service on the campus. Doug encouraged everyone to utilize the shuttle services if at all possible on campus.
- D. The OMRF construction will close 15th street east of Phillips.
- E. Parking permit colors will now coincide with the colors painted on the parking slots in the garage (red=open; green=reserved; blue=reserved area).
- F. Allied Health Building parking for faculty/staff will be similar to K-Lot with student leadership positions being in K-Lot.

IV. WELLNESS INITIATIVE ON CAMPUS – Breion Rollins, Health and Wellness Coordinator for OU, presented information about wellness initiatives on the OU campuses. He is working with all 3 campuses. Discussion was held on the Blue Cross/Blue Shields wellness incentive program, Blue Points. Health Risk Assessments for OU employees will be provided through BC/BS during Staff Week (April 27 – May 1) on the HSC campus and May 14-15 on the Tulsa campus. It is a 15 minutes biometric screening that includes BMI, blood glucose, blood cholesterol, blood pressure, height/weight, and a visit with a health coach. It is open to all HSC employees (faculty and staff). His office is also working to start a walking program on campus, provide a tobacco cessation program, as well as a health lifestyle program (i.e., Weight Watchers at Work or other similar program). Providers of fitness services will be contacted to discuss if they will provide discounts to OU employees. A concern was raised about the recent change of hours by the University Health Club.

V. REPORT FROM EXECUTIVE COMMITTEE - Dr. Regens stated that the Executive Committee had met with Dr. Ferretti prior to the Faculty Senate meeting. The following items were discussed:

- A. Stimulus bill appears to be providing Oklahoma with \$2.6 billion with some specifically going to Higher Education. Depending on how much is received, it could be used to help avoid cuts in the budget. Chancellor Johnson hopes that these funds could help in preventing a tuition increase. Salary increases are not included and with the current economic environment, there will most likely be no new funds for construction on campus. The Provost is working to find funds for renovation and modernization of existing facilities on campus. After the completion of the buildings currently under construction, there are no plans at this time for additional construction. Plans are underway to possibly move the current IT Datacenter from the basement of the Rogers Building to the Nicholson Tower in order to reduce the risk for damage from environmental problems. This relocation would not be funded by state dollars.
- B. Green Initiative – the Provost is actively working to find funding to help with making the Cancer Institute Building an environmentally friendly facility.
- C. Immigration Attorney – HR has hired an attorney who is experienced in immigration law and will work with all 3 campuses with personnel recruitment that involve immigration questions. This will assist with recruitment of faculty, staff and students (especially post doctoral).
- D. University is exploring the establishment of a mentoring program for veterans who are returning to the workforce. The HSC would partner with other agencies to assist in the successful transition of veterans into the community.

VI. COMMITTEE REPORTS

A. Employee Benefits Committee (printed report)

B. Information Technology Advisory Committee, ITAC (printed report) – Coding emails seem to be getting through the security system. A copy of this type of email will be sent to Cheryl Williams, who will forward to the ITAC committee. Any IT specific issues can be sent to Cheryl for ITAC to include in the agenda for their monthly meetings.

VII. UNFINISHED BUSINESS –

A. ORA Concerns – printed report from Dr. Waner was provided. Dr. Regens reviewed the process that was used (survey of faculty was taken; responses were assembled and provided to Dr. Waner and ORA; Executive Committee met with Dr. Waner in December; his report was provided to Faculty Senate) and will be posted to the Faculty Senate website. Karen Beckman, IRB Chair, attended the Faculty Senate meeting and requested an opportunity to provide clarification on several items within the report.

- i. **ORA and IRB** are independent entities with the IRB under the Office of Compliance.
 1. The IRB handles Human Research Protection Program, not the ORA.
 2. The IRB is unable to release approval letters without the complete paperwork, including contracts under review by the ORA.
 3. Outsourcing Human Research Protocol will not speed up the letters of agreement being signed.
 - a. IRB does not change the language, it is done by Legal Counsel.
- ii. **Western IRB** timeline was reviewed and they found that the amount of time from initial submission to completion and approval was only 2 days less than the OU process. The IRB is currently working to streamline process including going to an electronic system.
- iii. **Discussion** was held on various items within the printed report from Dr. Waner. The report reiterates the need for the Principle Investigator to be proactive in pursuing their grant and protocol approvals. Discussion included how to expedite the process for research that protects the investigator and university as well as the human subjects.
- iv. Faculty Senate requested the IRB contact the PI indicating when the program is approved and include if it is pending other institutional approval.

B. Green Initiatives Committee – Each college has named a member to the committee. Discussion was held on getting recycling containers throughout the campus. Dianne Miller Boyle, Chair of the committee, reported that Cheri Marcham, Environmental Health and Safety Office, would like to work with the committee. The committee will work to include her, along with Purchasing and Landscaping.

- i. Speaker from the University of Maryland – committee will work with President's office to bring a speaker on green initiatives, hopefully in the fall.
- ii. Deborah Booton-Hiser stated that the Student Association has formed a group of similar interests and objects. Staff Senate has also expressed an interest in the green initiatives.

- iii. Computer Systems – IT will begin charging to recycle computer equipment beginning June 1, 2009.
- iv. Tulsa campus may want to pursue similar green initiatives

VIII. NEW BUSINESS

- A. EBC Member from Tulsa campus.** – Dr. Regens reported that the Norman Faculty Senate had requested a change in the EBC bylaws regarding membership on the committee through the faculty senates. There currently is an EBC membership slot designated for a faculty member from the Tulsa campus with the old bylaws stating that a College of Medicine-Tulsa faculty member would be appointed by the President, upon recommendation from HSC Faculty Senate. Last fall, President Clancy at Tulsa suggested that recommendations for this EBC member should be received from the HSC Faculty Senate and the Norman Campus Faculty Senate to reflect the reality that Tulsa now draws faculty from both of these institutions. The purpose of the change would be to broaden the Tulsa faculty representation to include the non-medical faculty.
- i. Norman Faculty Senate is proposing that the Tulsa Campus faculty member be appointed by the President after receiving recommendations from HSC Faculty Senate and Norman Faculty Senate. Currently, there are 3 HSC Faculty Senate members of the committee, 2 appointed by the HSC Faculty Senate and 1 appointed by the President. Norman is suggesting that one of the HSC Faculty be specifically a faculty member from the Tulsa campus.
 - ii. After discussion, it was suggested that the membership on the EBC be expanded to include a member from the Tulsa campus or the Norman Faculty Senate could allocate one of their EBC members to the Tulsa campus.
 - iii. Motion was made by Dr. Kevin Haney to recommend to the EBC that a member who is a Norman faculty assigned to the Tulsa campus be made a part of the EBC by either increasing the committee membership by one or the Norman Faculty Senate could allocate one of their EBC members be from the Tulsa campus. Motion was seconded and passed.
- B. Ice Removal on Campus** – Discussion was held on the recent ice storm and the removal of ice from streets, walkways and garages on campus. When the campus is re-opened after being closed for ice or snow, faculty suggested that a greater effort should be made to clear the ice prior to employees returning to campus. Removal of ice on the streets is done through Okla. City; sidewalks are cleared by landscaping; garages are cleared by site support and paid through Parking Administration. Doug Myers reported that for the January 27th storm, it cost \$36,000 to remove the ice from the garages. It appeared that patient areas are cleared first.
- i. Faculty requested that Administration look at hiring outside contractors to help with removal of ice, along with Site Support and Landscaping.
- C. Faculty Governance Award process** – Discussion was held on the Faculty Governance Award process. The award is to recognize the contributions of an individual faculty member who has been instrumental in faculty governance on campus. The process will be updated by the Executive Committee with clearer and more specific criteria included in the guidelines. Proposed guidelines will be submitted to the Faculty Senate for review and approval.

IX. ANNOUNCEMENTS

A. Deadly Medicine – Laura McGuinn announced that the Deadly Medicine: Creating the Master Race, will be at the Oklahoma Science Museum April 5 - July 5, 2009. The exhibit will feature original artifacts, photographs, documents, and historical film footage. There are also upcoming events and speakers scheduled on campus in conjunction with this exhibit.

B. GREAT Symposium - Deborah Booton-Hiser announced that the Graduate College & the Graduate Student Association is sponsoring the 34th Annual GREAT Symposium, March 31- April 2, 2009

X. ADJOURNMENT

A. Meeting adjourned at 6:37 p.m. The next meeting will be Thursday, May 21st and will include updates by committees and input on current projects.

Respectfully submitted,

Laura McGuinn
Secretary, 2008-09

Handouts:

March 2009 Agenda

February 2009 Meeting Minutes (Draft)

Employee Benefits Committee Minutes (printed)

ITAC Notes (February 2009 printed with ITAC handouts)