Subrecipient vs Vendor Guidelines

Subrecipient (Subcontract) Characteristics
• Has responsibility for substantive programmatic decision making
• A Principal Investigator is identified
• Publication of results are expected
• Statement of work to be proposed, budget, budget justification and official organization commitment letter required
• Typically salary commitment is in the form of effort (i.e.: calendar months, FTE, etc.)
• Performance measured against objects of prime award
• Responsible for complying with prime award terms and conditions
• Subrecipient is entitled to Facilities and Administrative costs as allowed by prime award
• Potential for patentable or copyrightable technology

If a subrecipient is performing work on an OUHSC award, a Subrecipient Cover Page will need to be prepared and forwarded to the Office of Research administration for contract preparation.

Vender (Independent Contractor Agreement) Characteristics
• Performs services that are part of a regular business operation and are available to many different customers or purchasers
• Person(s) conducting work is not necessarily identified
• No potential for patentable or copyrightable technology to be created through their work
• No publication or involvement in publication anticipated
• Little or no independent decision-making is involved in the design and conduct of the research
• Typically operates in a competitive environment
• No employment relations with OUHSC
• The vendor commits to deliverable goods or services which if not satisfactorily completed may result in non-payment or redo deliverables

If a vender is performing work on an OUHSC award, an Independent Contractor Agreement is usually prepared after the Cover Page is routed to the Office of Research Administration.