The AWARD FUNDING REPORT allows you access to data by 6 categories for a date range that you specify – The date range is a required field for the report to function.

ANNUAL REPORT (Enter Date range)

- By PI (you will get a look-up box to find the name)
- By SPONSOR of the award (you will get a look-up box to find the name)
- By Org or Department (Enter a valid range)
- By Program code
  - 00011 Instruction
  - 00012 Research
  - 00013 Public Service
  - 00018 Fellowship
- By Project Type
  - A - DOA LOC
  - C – Cost Share
  - D – Direct Federal – non-loc
  - E – DOE LOC
  - F – Foundation
  - H – DHHS LOC
  - I – Industry
  - L – DOL LOC
  - M – Medical
  - N – NSF
  - O – Other
  - P – Pharmaceutical
  - S – State
  - T – Federal Flow Thru
  - Y – Stimulus (Federal)
  - Z – Stimulus – Inter Agency
- By Award Type
  - Clinical
  - Contract
  - Co-op Agreement
  - Grant
  - Other
Search & Select any run control

Award Funding Report
Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value  Add a New Value

Search by:  Run Control ID begins with

Case Sensitive

Search  Advanced Search

Search Results

<table>
<thead>
<tr>
<th>Run Control ID</th>
<th>Language Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>0000063386</td>
<td>English</td>
</tr>
<tr>
<td>CTO</td>
<td>English</td>
</tr>
<tr>
<td>CopyJournal</td>
<td>English</td>
</tr>
</tbody>
</table>
You will get the Award Funding Report MENU

- Enter the date range (required)
- Select the run option (radio buttons on the left)

Then click **RUN** (upper right)

The Process Scheduler will appear

At this point you may select under the FORMAT either **HTM** (default) for a report in Adobe report format or **XLS** for an Excel Spreadsheet

- click **OK**
You will return to the report selection window.
Select the Process Monitor to the left of the RUN button

You will get the Process list – look at the RUN STATUS & click on the refresh button until the status shows SUCCESS

Then, select the GO BACK TO AWARD FUNDING REPORT

Select REPORT MANAGER
Select the **ADMINISTRATION TAB**

You will see a list of your reports – select the report from the description column (in blue) which will take you to the report.

The **Description column will show 2 reports with an extension of XLS**

- The first will be in the exact format of the Adobe report
- The second will have all of the same data in separate columns, so that you may be able to sort the data as needed, in the excel format
<table>
<thead>
<tr>
<th>Cell Biology</th>
<th>Award Type</th>
<th>Project Type</th>
<th>Direct Amount</th>
<th>Indirect Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Naash, Muna</td>
<td>GR</td>
<td>H</td>
<td>960</td>
<td>0</td>
<td>960</td>
</tr>
<tr>
<td>National Eye Institute 02/01/2010 - 01/31/2012</td>
<td>GR</td>
<td></td>
<td>55,790</td>
<td>0</td>
<td>55,790</td>
</tr>
<tr>
<td>National Eye Institute 02/01/2010 - 01/31/2012</td>
<td>GR</td>
<td></td>
<td>55,790</td>
<td>0</td>
<td>55,790</td>
</tr>
<tr>
<td>Total for Cell Biology</td>
<td></td>
<td></td>
<td>$6,750</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Dept. of Biostatistics &amp; Epid</th>
<th>Award Type</th>
<th>Project Type</th>
<th>Direct Amount</th>
<th>Indirect Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eichner, June</td>
<td>GR</td>
<td>H</td>
<td>-9,022</td>
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<td>-9,022</td>
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</table>
# Excel Format (Columnar Data)

<table>
<thead>
<tr>
<th>Academic Programs</th>
<th>PI</th>
<th>Contract #</th>
<th>Sponsor</th>
<th>Begin Date</th>
<th>End Date</th>
<th>Title</th>
<th>Award Type</th>
<th>Project Type</th>
<th>Direct Amount</th>
<th>Indirect Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Doe, John</td>
<td>Contract</td>
<td>20100981</td>
<td>Bureau of Health Professionals</td>
<td>7/1/2010</td>
<td>6/30/2011</td>
<td>Advanced Education Nursing Traineeships (AENT) Program</td>
<td>GR</td>
<td>H</td>
<td>75,384</td>
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</tr>
<tr>
<td>Smith, Sally</td>
<td>Contract</td>
<td>2040990</td>
<td>Communities Foundation of Oklahoma</td>
<td>7/1/2010</td>
<td>6/30/2011</td>
<td>Accelerated Tracks Preparing BSN Registered Nurses</td>
<td>GR</td>
<td>F</td>
<td>200,000</td>
<td>0</td>
<td>200,000</td>
</tr>
<tr>
<td>Brown, Joe</td>
<td>Contract</td>
<td>2080295</td>
<td>Bureau of Health Professionals</td>
<td>7/1/2010</td>
<td>6/30/2011</td>
<td>Advancing the Nursing Ph.D. in Oklahoma</td>
<td>GR</td>
<td>H</td>
<td>214,319</td>
<td>9,171</td>
<td>223,490</td>
</tr>
<tr>
<td>Brown, Joe</td>
<td>Contract</td>
<td>2010394</td>
<td>Bureau of Health Professionals</td>
<td>7/1/2010</td>
<td>6/30/2011</td>
<td>Distance Accessible DNP (Doctor of Nursing Practice) Program in Oklahoma</td>
<td>GR</td>
<td>H</td>
<td>263,145</td>
<td>19,170</td>
<td>282,315</td>
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<tr>
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<td>Contract</td>
<td>2071951</td>
<td>Communities Foundation of Oklahoma</td>
<td>7/1/2010</td>
<td>6/30/2011</td>
<td>Accelerated Post Baccalaureate Tracks Preparing Nursing Faculty Phase II</td>
<td>GR</td>
<td>F</td>
<td>500,000</td>
<td>0</td>
<td>500,000</td>
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</tbody>
</table>

**Total for Academic**: 2,280,694