

**UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER  
GRADUATE STUDENT ASSOCIATION  
2006 DISTINGUISHED LECTURE APPLICATION**

**I. PURPOSE OF FUND**

In an effort to enrich the graduate student experience on campus, the OUHSC Graduate Student Association has allocated up to \$4,000.00 of its annual budget to support one or more distinguished lectures. The funds will be used to provide a prominent outside speaker to present information on current trends, technological advancements, and/or career opportunities in our graduate and professional occupations.

**II. WHO MAY APPLY**

All graduate student organizations within the individual six colleges of the University of Oklahoma Health Sciences Center are eligible to apply. More than one application from each college may be submitted.

**III. DEADLINES**

**Applications are due in the Graduate College, Library, Room 258 by February 13, 2006.** Upon review, all applicants will receive a letter regarding the results of the award by the end of the spring term. **Lectures must occur during the 2006 calendar year.**

**IV. AMOUNT AND EXPENDITURE OF AWARD**

A total of \$4,000 may be awarded to support one or more lectures. The funds may be used to cover honorarium, travel, lodging, or other related expenses. It may be supplemented with funds from other sources. At the appropriate time, a budget transfer will be made to the individual student association account to defray costs (*Transfers may not be made to either sponsored programs or grant accounts.*). Once all expenses have been encumbered, a summary of expenditures must be provided to the Graduate Student Association. Failure to provide this summary will result in a loss of future funding to the college organization. **Lectures must occur during the 2006 calendar year.**

**V. PRIORITIES FOR RECEIVING AWARD**

1. Priority will be given to those applications for which the topic or presentation will be of general interest to all graduate students, such as professional/career development.
2. Priority will be given for nationally recognized speakers.
3. An opportunity for students to "meet the speaker" in an informal setting.

**VI. APPLICATION GUIDELINES**

1. Submit a letter requesting the funding from the President of the college Graduate Student Association.
2. Provide the topic(s) of the presentation(s) and a description of how it will benefit graduate students.
3. If possible, provide a background description of the speaker(s) (if available a C.V. or resume). A list of possible speakers is also acceptable if a single speaker has not been selected. If approved, the selected speaker should come from the approved list.
4. Include a draft itinerary for the speaker(s).
  1. Provide an estimated budget.