

THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER

STAFF SENATE

**Thursday, February 5th, 2004
College of Health Auditorium**

Chair Roman Goate called the regular meeting of the Staff Senate to order at 10:07 a.m. in College of Health Auditorium.

REPRESENTATIVES, ALTERNATES, OFFICERS AND EX-OFFICIO PRESENT BY GROUP:

**Ex-Officio Members &
Provost's Designees:**

Cheryl Ottman, Gerry Moore, Connie Gould, Barbara Sappenfield,
Linda Womack

Officers:

Roman Goate, Don Clothier

Guests Present:

Kathy Walker, Warren Shreve, Patsy Johnson, Renee Wood,
Venietrice Cooperwood, DeLane Davis

Representatives/Alternates:

Group I

Cheri Elliott, Norma McElwee

Group II

Carla Lawson

Group III

Christy Casillo, Cheryl Smith, Brian Burrough, Sarah Washam,
Michael Slutzky

Group IV

Barbara Lynch, Michelle Jacob, Shellene Gilpin

Group V

Barbara Grayson, Christina Sharp, Christi Madden

Group VI

Marcia Segraves

Group VII

Gwynn Terry, Pat Vinson, Ann Castleman

Group VIII

Eric Mayes, Jewell Oliver

Group IX

Don Clothier, Linda Stewart

Group X

Sarah Harris, Scott Smith

Group XI

Jeannie Brown, Brenda Hill, Billie Acree

Group XII

DeNaye Atwell, Sherry Frame

Group XIII	Yolonda Sampson, Michelle Bickle, Levette Kelly, Jan Lester
Group XIV	Rita Hains, Barbara McCoy
Group XV	Vicki Holman

REPRESENTATIVES, ALTERNATES, OFFICERS, AND EX-OFFICIO, ABSENT BY GROUP:

Ex-Officio Members & Provost Designees:

Ken Rowe

Officers:

Mary Baisch, Diana Stone

Representatives/Alternates:

Group I

Lisa Potts, Cheryl Walk

Group II

Suzan Stone, Diana Stone

Group III

Eloy Candelaria, Kathleen Sanders (4), Scott Hannan

Group IV

Tanya Mustin

Group V

Shirley Menefee, Sally Selvidge (4)

Group VI

Kathy Logan (4), Jamale Wilkes

Group VII

Augustine Coyle

Group VIII

Glenna Darr, Paula Reed

Group IX

Tammy Hendricks, Stacy Wigley

Group X

Joie White

Group XI

Carol Swaim, Ranae Robinson, Radawn Willaims, Susan Shipley

Group XII

None

Group XIII

None

Group XIV

None

Group XV

None

I. Special Guest Speaker I – Mary Matlock, Development Office

Topic: Campus Campaign

Mary Matlock presented an overview of the Campus Campaign. She said that the goal of this year's campaign is to increase participation: Last year's participation was 20%. The giving record of the staff is a selling point when attempting to raise funds from other sources. Activities this year will include an online auction, the Ghost Marathon, and a dollar hot dog lunch. The campaign starts in two weeks and runs through the end of March.

II. Special Guest Speaker II – Dr. Joseph J. Ferretti, Provost and Senior Vice President

Topic: Economic Forecast for OUHSC

Dr. Ferretti began by thanking the staff for their work and their understanding during the budget difficulties. He pointed out over the past two years there has been a cut in state funds of 11%. The Health Sciences Center is also at a disadvantage when tuition increases are discussed in that we have a relatively small student base. We have also faced dramatic increases in medical malpractice insurance. Our prospects are still uncertain, but there are no further cuts projected at this time. He is asking the regents to reconsider how the HSC is funded. We have also received some relief in the form of funding for the Trauma Center. Furthermore, the proposed increase in the tobacco tax may be used to help fund the trauma and cancer centers. He stated that while we don't know yet what the budget will be, salary increases are among the highest priorities. Dr. Ferretti then showed a video presentation highlighting the accomplishments of the Health Sciences Center.

III. Approval of the December, 2003 Meeting Minutes

Corrections to the Minutes consisted of:

1. Capitalizing "Employee" in the Employee of the Month report, item VIII.

Motion to approve: Barbara Grayson. Second: Christina Sharp. Approved by majority vote.

IV. Chair's Report

Roman Goate called attention to the campus-wide email regarding health insurance and the ongoing process of evaluating our options. He reported that Keli Martin, Chair-Elect, has left the University, and asked that anyone interested in filling the position contact him. Regarding Staff Senate financials, our revenues have increased and expenses have been reduced over the past two years. Some token gift is being considered for all staff at staff week. Mr. Goate presented "Spirit of the Buffalo," a public art project of The Nature Conservancy, a non-profit organization. The Staff Senate has been approached to see if they would sponsor one of these life-size buffalo sculptures at a cost of \$3500. Reported that current value of Staff Senate's account is estimated at \$11,000. There are a few liabilities that will arise during the remainder of the fiscal year.

V. Treasurer's Report

November's Financials

Revenue:

Mugs, Water, Coasters	1185.00
Bake Sale/Craft Fair	127.50
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Total Revenue	1312.50

Expenses:

Mugs, Water, Coasters	98.50
Bake Sale/Craft Fair	175.50
Sales Tax	163.09
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Total Expenses	437.09

Motion to accept: Cheri Elliott. Second: Jeannie Brown. Approved by majority vote.

VI. George Nigh Report

Special thanks to everyone for the "Payday" candy bars. There was a great turnout on January 16th, and everyone was appreciative.

The Chili Cook Off was on January 22nd with two local firemen volunteering to be the judges. Jennifer Haynes and Megan Rice from Speech Services Department were the grand prize winners.

GNR met on Tuesday, February 3rd, to discuss the annual Health and Wellness Fair. This event will be held on Thursday, April 29th, and it is anticipated that 35 local vendors will participate.

The Employees Activities Committee will host a breakfast on Friday, February 6th.

Also EAC is selling Valentine Balloon Bouquets and Chocolate-Covered Strawberries on Friday, February 13th.

VII. Tulsa Report

Tulsa's Holiday Reception took place on Friday, December 5th in the Faculty/Staff Lounge.

The special guests, The Blue Roses, provided wonderful musical entertainment during the event. Both faculty and staff attended the reception and it was a success. The Tulsa campus held the "Payday Between Paydays" event on Friday, January 16th in the Schusterman Cafeteria. Staff members were treated to a Hershey's bar, a Payday or Skittles and a soda of their choosing. The Tulsa staff expressed much appreciation for the event. Tulsa is currently taking orders for Cupid Express, which will take place on Friday, February 13th. This year, they are delivering OU teddy bears with candy and balloons with candy. The order deadline is Wednesday, February 11th. Deliveries will be made on Friday morning.

VIII. Committee Reports

a. Committee on Committees

- i. Representative & Alternate recommendations
 1. Group III Rep – Sarah Washam
 2. Group III Alternate – Scott Hannan
- ii. Representative & Alternate resignations
 1. Staff Senate Chair-Elect – Keli Martin
- iii. Committee recommendations
 1. Employee of the Month – Norma McElwee
- iv. Committee resignations
 1. None

b. Special Projects Committee

The “Payday Between Paydays” event, held on Friday, January 16th, was successful. Distributed almost 800 sodas and candy bars/Skittles. Received appreciation from various staff for the event.

Reminder that Cupid Express is coming up. Pre-orders were taken until Friday, January 30th. Selling the bears with candy for \$5.00, mugs with candy for \$5.00, and individual bags of candy for \$2.00. This year the committee offered sugar-free candy for orders. Flyers will be posted across campus and on the Staff Senate website where individuals can pick up their orders on Friday, February 13th.

Offered assistance to Staff Week Committee if necessary on any of the activities occurring during Staff Week.

The Spring Craft Fair is being planned for late May, with the exact date yet to be set. The committee will be selling baked goods during this event and asked for anyone willing to contribute baked goods is asked to contact any member of the Special Projects Committee.

Next meeting on Thursday, February 12th.

c. Employee of the Month Committee

February Employee of the Month is Dochele Pope, Patient Account Representative III in the Department of Medicine. Her reception will be held in the Dept. of Medicine Library, WP 1151 Tuesday, February 24, from 2:00 - 3:30 p.m.

d. Staff Week Committee

Staff Week changed to April 19-23. Billie shared the committee’s idea of giving the staff a gift. She also gave the schedule for the week:

Monday- popcorn, soda and the gift
Tuesday- Crimson and Cream Day
Wednesday- Employee Recognition Luncheon
Thursday- Ice Cream
Friday- Cookout

e. Parking Committee – No report

f. Employee Recognition Committee

The Employee Recognition Luncheon will be April 21 at the Clarion and the cost will be \$15. Next meeting will be February 6 at 9:00 a.m.

Motion to approve: Barbara Grayson. Second: Cheryl Smith. Approved by majority vote.

IX. Unfinished Business - None

X. New Business

Chair Roman Goate brought the issue of Staff Senate sponsorship for the “Spirit of the Buffalo” state-wide event. The buffalo sculpture would be permanently placed on campus, and cost \$3,500. All media recognition and coverage would be beneficial for Staff Senate. Reminded the senate that the current value of the Staff Senate’s funds are estimated at \$11,000 and this is a one time sponsorship. Funds are being earmarked to purchase a gift for staff week and this sponsorship would not interfere with the gift. Recommended voting via email so that all Staff Senate would be allowed to have a say in the matter. No objections to the recommendations were made, so an email vote will be how the matter is decided.

XI. Announcements

Doug Myers discussed the progress of the parking construction. The garage signage is not progressing as anticipated. It is expected to be completed by March 1st. Norma McElwee announced that Research Assistants are raising money for the Lupus marathon. They are sponsoring an Oklahoma City patient. Contact her for more information.

XII. Adjournment

Motion to adjourn: Christi Madden. Second: Eric Mayes. Approved by majority vote.

Respectfully submitted,

Don Clothier, Secretary