

OUHSC Staff Senate Interest Form 2009-2010

Would you like to represent your employee group on the OUHSC Staff Senate?

1. **Obtain approval from your supervisor.** If approved, then
2. Locate your building in the list of employee groups (attached)
3. Complete and sign the form below.
4. Return completed form to the OUHSC Staff Senate Office, SCB 206B
5. All names received will be considered for any vacant Senator or Alternate position(s).
6. The Committee on Committees will notify you if appointed to fill a vacancy.

For additional information, call the OUHSC Staff Senate Office at 271-2054.

Please send COMPLETED form to the OUHSC Staff Senate Office, SCB 206B

I would like to be considered for an OUHSC Staff Senate Senator or Alternate on the 2009-2010 Staff Senate.

Name *(Please Print)*

Campus Address

Group *(from list on 2nd page)*

Department

Phone

Signature

What is the OUHSC Staff Senate?

The OUHSC Staff Senate serves as a representative body for, and fosters a spirit of unity among, its staff employees, in addition to serving as an advisory body to study and make recommendations to the President through the Provost on staff policy matters.

The Senate meets the first Thursday of each month to conduct business and schedule speakers that are felt will be informative and interesting to the Senators/Alternates from the Oklahoma City Health Sciences Center Campus. Staff Senate meetings are open to **ALL** Staff members

What are the responsibilities of the Senators and Alternates?

It is the responsibility of each Senator and Alternate to attend the Staff Senate meetings and functions, to regularly communicate with their constituent group, and to present the concerns/suggestions of their group to the Senate.

Who is eligible to be an OUHSC Staff Senate Senator or Alternate?

All full-time staff employees of the OU Health Sciences Center are eligible and are encouraged to take an active role in staff governance. **However, permission should be obtained in advance from the appropriate supervisor.**

Is this an official University function?

Yes, as evidenced by the following excerpt from the OU Staff Handbook explaining official University policy:

“3.17 GOVERNANCE ACTIVITIES ...Budget unit heads and supervisors are expected to provide opportunities for their staff members to serve on University councils, committees and task forces when appointed. Time taken during working hours to attend meetings and otherwise participate in the activities of such organizations will be considered work time and need not be made up.”

Staff Senate Groups - 2009-2010

If you are interested in serving on the Staff Senate,

1. Locate your building in the list below
2. Enter that group number on the Interest Form (page 1).

Group Number	Group by Building
I.	Dental Clinical Sciences Bldg; Child Study Center; O'Donoghue Research Building
II.	Allied Health Building; College of Nursing Building; College of Pharmacy Building; David L. Boren Student Union
III.	Biomedical Sciences Building; Basic Sciences Education Bldg.
IV.	Biomedical Research Bldg.;; Robert M. Bird Library
V.	Children's Hospital (ET & CH); OU Children's Physician Bldg (<i>includes Garrison, Bielstein, Nicholson Towers</i>)
VI.	Williams Pavilion
VII.	OU Physicians Building
VIII.	Family Medicine Center; Cancer Institute (<i>under construction</i>)
IX	Allied Health Practice Center College of Health Bldg; Dermatology Clinic; Keys Speech & Hearing (<i>until demolished</i>); Oklahoma Allergy Clinic; Rogers Building; Oklahoma Medical Research; Veterans Affairs Med. Center
X.	Campus Police; Dean McGee Eye Institute; Faculty House; Green House; Service Center Building
XI.	Harold Hamm Okla. Diabetes Center; University Health Club; Presbyterian Prof. Bldg.;; Presbyterian Tower; Research Park Bldg. 1 & 4

Return completed form via Campus Mail to the OUHSC Staff Senate Office (SCB 206B).
Questions? Call the Staff Senate Office at 271-2054 or send an email to staff-senate@ouhsc.edu