

Zoom CRC License – How to Join an Externally Hosted Meeting from a Polycom Using Your CRC License

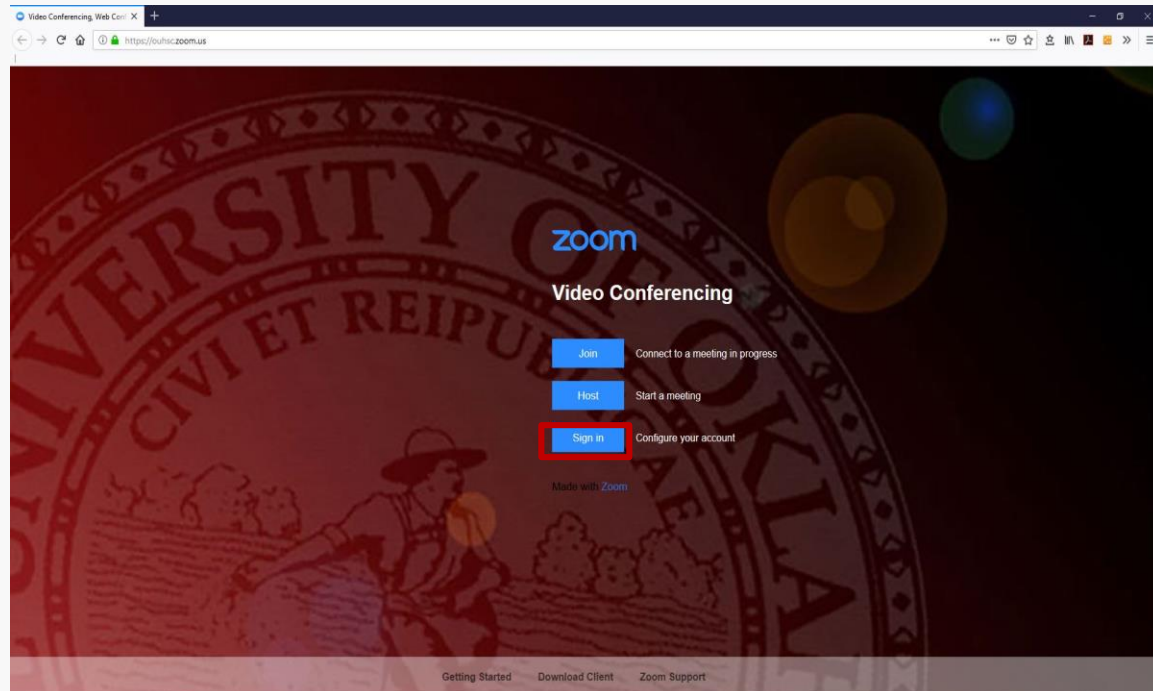


How to join an externally hosted Zoom meeting from a Polycom room system using a college/departmental purchased CRC (Cloud Room Connector) license.

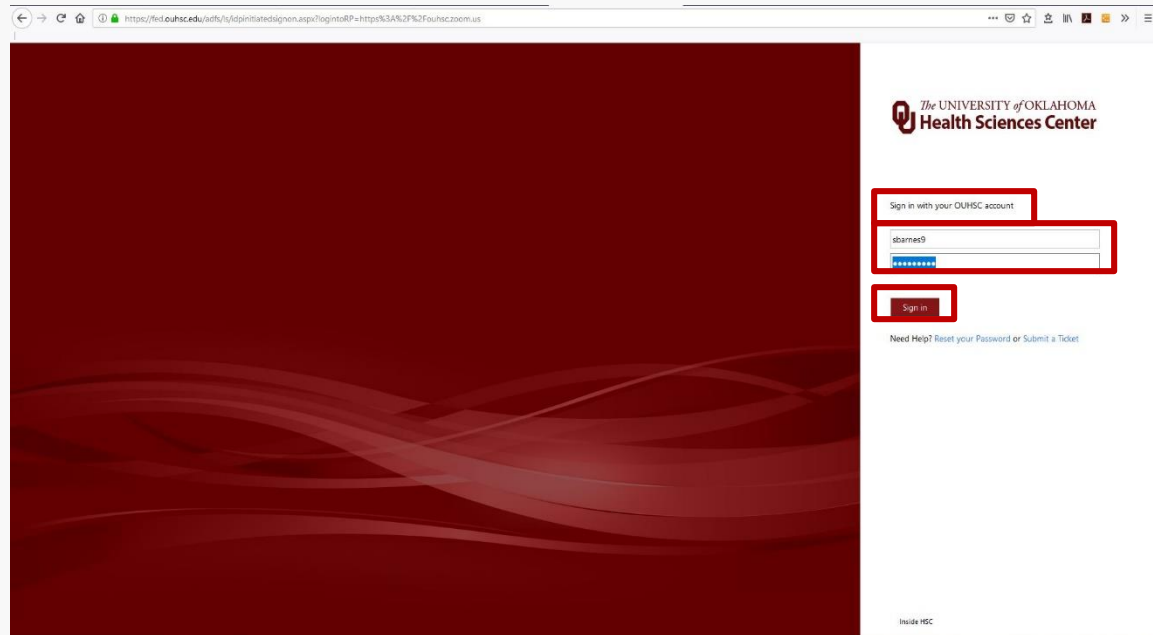


- 1. Go to the following web link and select the “Sign in” button in the middle of the page.

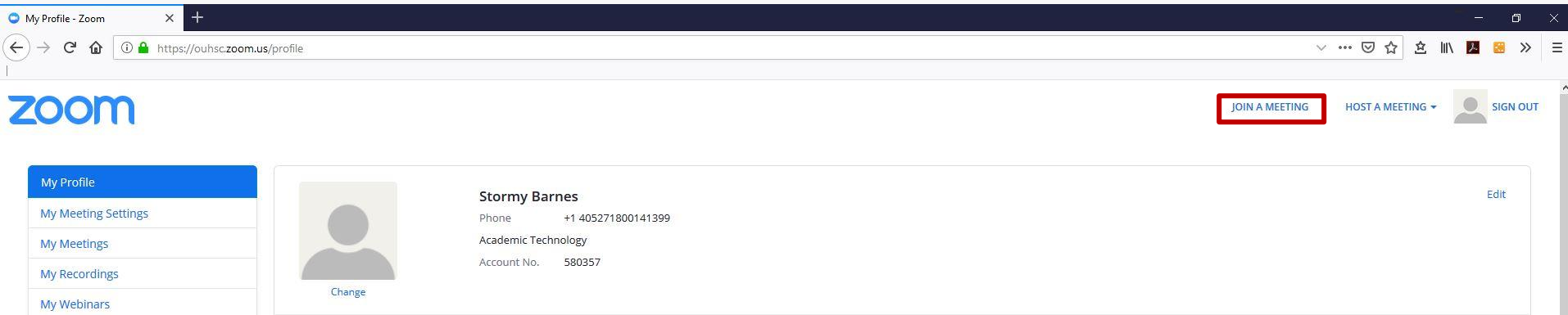
<https://ouhsc.zoom.us/>



- 2. Microsoft Edge and Google Chrome will use SSO authentication and take you directly to Step 3. Mozilla Firefox will launch with a Zoom “Sign in with your OUHSC account” page. Use your “OUHSC Username” (i.e. *sbarnes9*) and “OUHSC Password” (your campus password that expires every 90 days). Select the “Sign in” button.

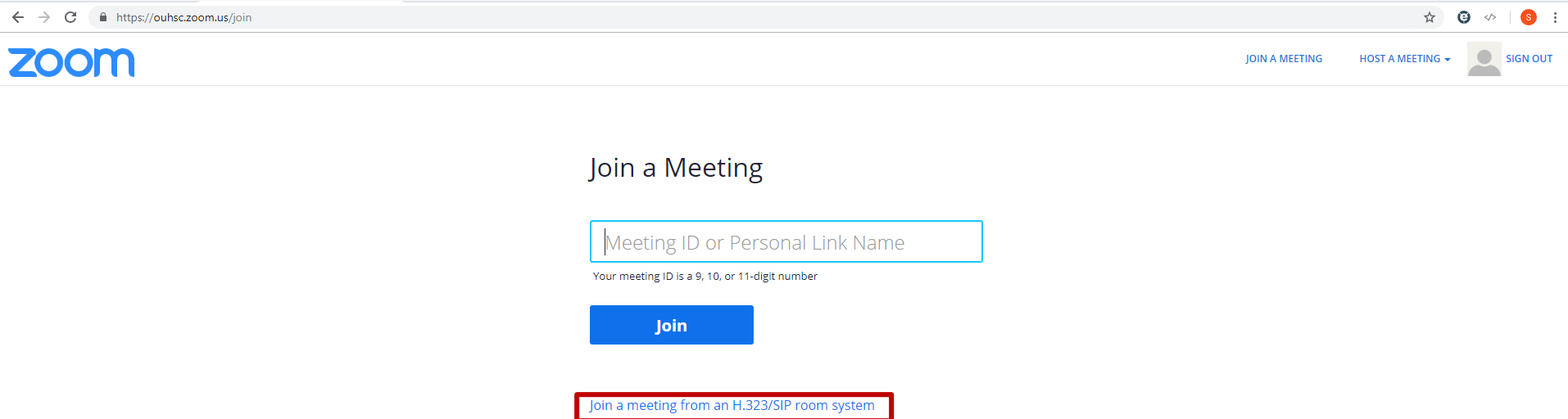


3. Select “JOIN A MEETING” to join an instant meeting from your Zoom “profile” page.



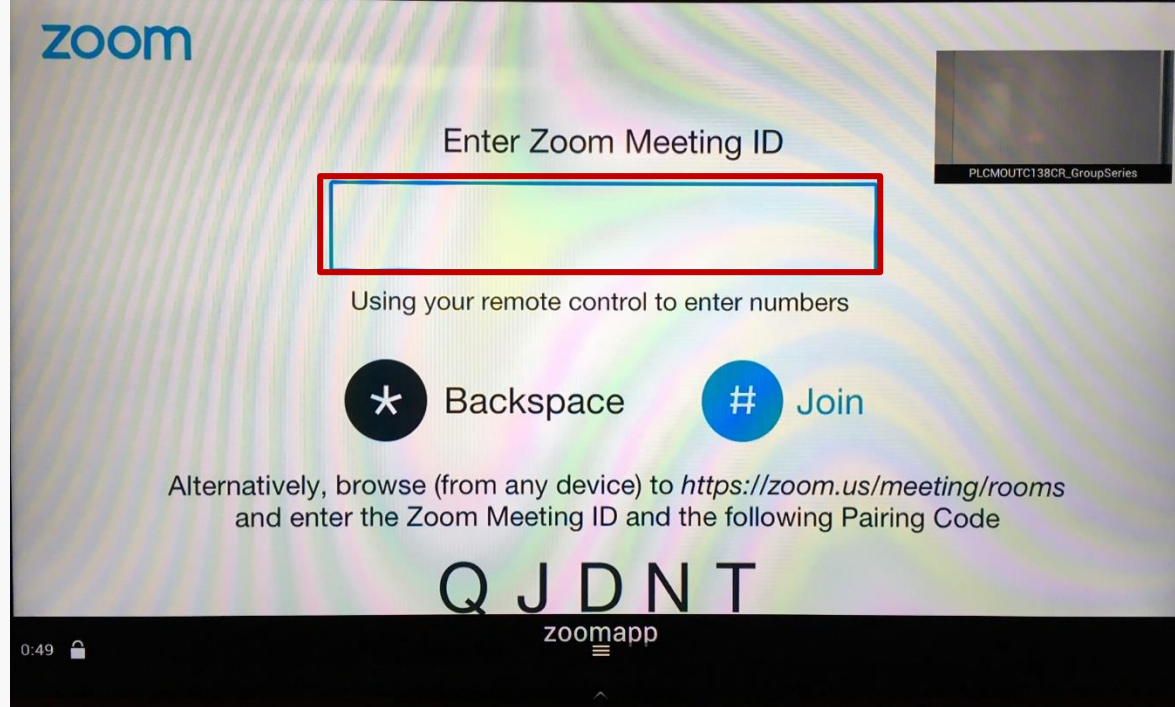
The screenshot shows the Zoom profile page in a web browser. The browser's address bar displays "https://ouhsc.zoom.us/profile". The Zoom logo is in the top left corner. In the top right corner, there are three buttons: "JOIN A MEETING" (highlighted with a red box), "HOST A MEETING" with a dropdown arrow, and "SIGN OUT" with a user icon. On the left side, there is a navigation menu with the following items: "My Profile" (highlighted in blue), "My Meeting Settings", "My Meetings", "My Recordings", and "My Webinars". The main content area features a profile card for "Stormy Barnes". The card includes a placeholder for a profile picture with a "Change" link below it. To the right of the profile picture, the following information is listed: "Stormy Barnes", "Phone +1 405271800141399", "Academic Technology", and "Account No. 580357". An "Edit" link is located in the top right corner of the profile card.

4. Select “Join a meeting from an H.323/SIP room system”.

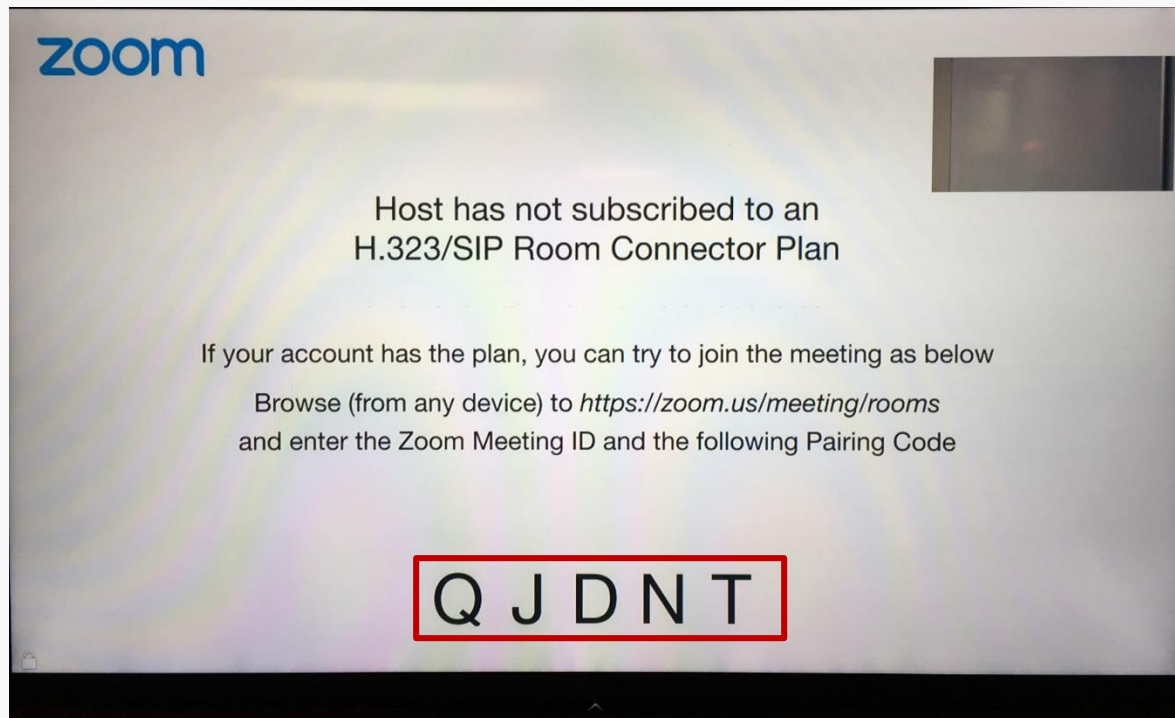


The screenshot shows the Zoom "Join a Meeting" page in a web browser. The browser's address bar displays "https://ouhsc.zoom.us/join". The Zoom logo is in the top left corner. In the top right corner, there are three buttons: "JOIN A MEETING", "HOST A MEETING" with a dropdown arrow, and "SIGN OUT" with a user icon. The main content area is titled "Join a Meeting". Below the title is a text input field with the placeholder text "Meeting ID or Personal Link Name". Below the input field, there is a note: "Your meeting ID is a 9, 10, or 11-digit number". Below the note is a blue "Join" button. At the bottom of the page, there is a red-bordered box containing the text "Join a meeting from an H.323/SIP room system".

5. Go to Polycom Room System or Crestron Touch Panel and dial either “162.255.37.11” or “162.255.36.11”. Dialing either IP will connect the Polycom Room System to this Zoom screen allowing you to enter the “Zoom Meeting ID” provided by the host/organizer. Follow the audio instructions on this screen.



6. Once you enter the “Zoom Meeting ID” in Step 5, the Zoom screen will notify you “Host has not subscribed to an H.323/SIP Room Connector Plan”. A 5-digit Pairing Code at the bottom of the screen will be used in Step 7.



NOTE: A 5-digit Pairing Code will be displayed on your Polycom Room System screen and WILL NOT be the (QJDNT) displayed in Steps 5 & 6.

7. Enter the “**Meeting ID**” provided by the host/organizer and the “**Pairing Code**” provided by the Polycom Room System joining the meeting. Select the “**Connect**” button.

zoom

JOIN A MEETING HOST A MEETING ▾ SIGN OUT

Join a meeting from an H.323/SIP room system

Meeting ID
Your meeting ID is a 9, 10, or 11-digit number

Pairing Code
Pairing code displayed on your video conferencing system's screen

Connect