

# Zoom Security Button

To access this feature, you will need to run the Zoom update <https://support.zoom.us/hc/en-us/articles/201362233-Where-Do-I-Download-The-Latest-Version->. The “Security” button should appear to the left of the “Manage Participants” button when hosting a meeting. If you are a participant in the meeting, you won’t see this button.

Note: This feature is only available for hosts and co-hosts with the most updated Zoom version installed on their computers.

You can access the Zoom Security features by clicking on the Security button, placed in the meeting controls.



Join Audio

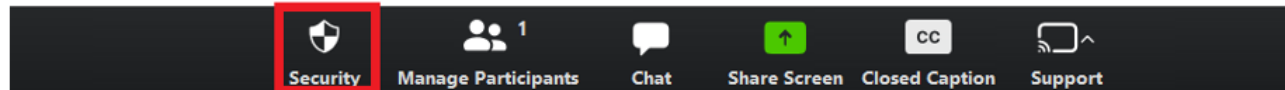
Computer Audio Connected



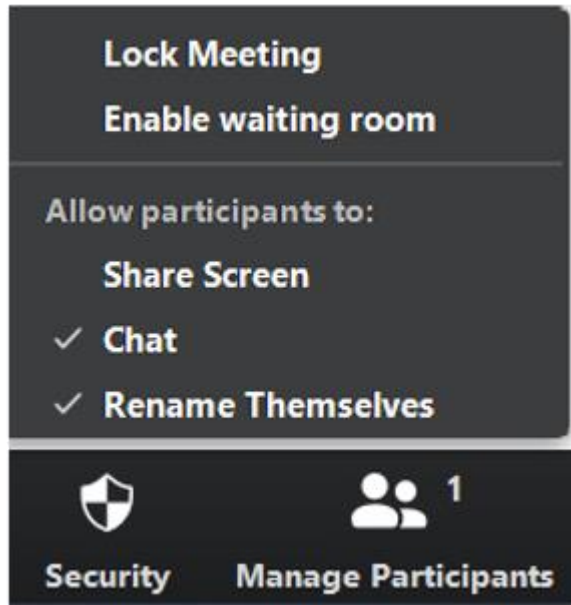
Share Screen



Invite Others



There are two features that, by simply clicking on them, can enable/disable meeting capabilities. A checkmark is shown to the left of a setting name when this enabled.



Lock Meeting:

- By locking a meeting, a host/co-host ensures no new participants can join the meeting.

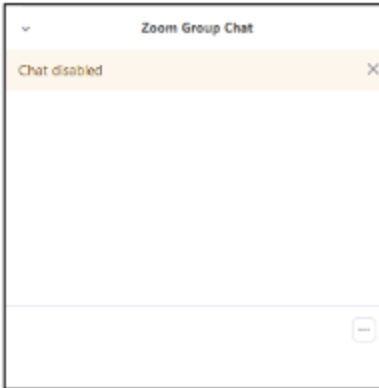
Enable waiting Room

- By enabling a waiting room, participants are only allowed into the meeting when the host/co-host indicates so.

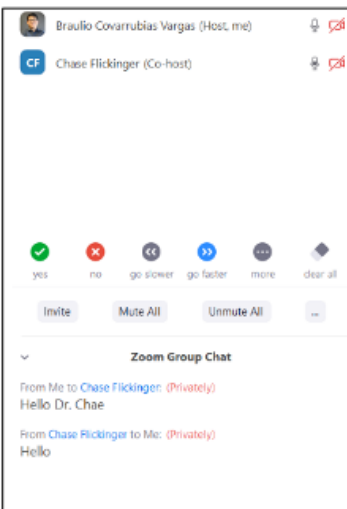
The security button also gives hosts/co-hosts the ability to limit the participants' capabilities within the meeting. More specifically, a host can allow or prevent participants from:

- Sharing their screen
- Chatting

Note: By disabling the chat for participants, all of their chat functionalities will be stopped including chatting with the host/co-hosts.



Note: Disabling the chat for participants will no have effect on the chat capabilities for host/co-hosts. Thus, host and co-hosts will still be able to chat among themselves and send messages to participants.



- Renaming themselves