

**THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER  
STAFF SENATE MINUTES  
December 6, 2001**

**CALL TO ORDER**

Chair Debbie Harding called the regular meeting of the Staff Senate to order at 10:05 a.m. at the Bird Library Auditorium. After calling the meeting to order the Chair asked Staff Senate members to stay after the meeting to help decorate the Christmas tree.

Next, she introduced Dr. Ferretti and he sang Jingle Bells. It was a great treat! After singing he stated how much he appreciated staff and wished everyone a happy holiday.

Natalie Essary made a presentation, which included a 1961 article, 300 old logo buttons and other memorabilia. At the conclusion of her presentation she passed out logo pins to everyone.

**REPRESENTATIVES, ALTERNATES, OFFICERS, AND EX-OFFICIO PRESENT (BY GROUP):**

**Ex-Officio Members:** Gerry Moore, Peggy Brown, Ellen Ware, Connie Gould (via video conference)

**Provost's Designees:** Linda Womack, Barbara Sappenfield (via video conference)

**Officers:** Debbie Harding, Mary Baisch, Barbara Grayson, Anna Nebgen

**Guests Present:** Kathy Walker, Rita Presley, Natalie Essary, Mary Lee Strong

**Representatives/Alternates:**

**Group I** Linda Vincent

**Group II** David Dembinski, Lou Ann Copeland, Karen Rucker

**Group III** Angie Ridings, Eloy Candelaria, Joyce Johnson, ,  
Lana Wrenn

**Group IV** Barbara Lynch, Michelle Jacob

**Group V** Barbara Grayson, Brenda Gentry, Shirley Menefee

**Group VI** Keli Martin, Rita Hains, Yolonda Sampson, Jeanne Heath

**Group VII** Ann Castleman, Pat Vinson,

**Group VIII** Marjorie Lambert, Margie Miller

**Group IX** Mary Baisch, Alice Reed, Lavonne Glover

**Group X** Debbie Young, Karolyn Ruffin

**Group XI** Billie Acree, Janet Moore, Janet Finney, Elaine Harris

**Group XII** Sherry Frame, Amey Rice, Lori Kupp

**REPRESENTATIVES, ALTERNATES, OFFICERS, AND EX-OFFICIO ABSENT (BY GROUP):**

**Ex-Officio Members:** Ken Rowe

**Representatives/Alternates:**

**Group I** Kenneth Myers

**Group II** None

**Group III** Leslie Law, Roman Goate

**Group IV** None

**Group V** None

**Group VI** None

**Group VII** None

**Group VIII** None

**Group IX** None

**Group X** Angela Grant

**Group XI** Lori Nicholson, Holly Stokes

**Group XII** None

**I. APPROVAL OF MINUTES OF NOVEMBER 1, 2001**

Chair Harding asked if there were any corrections to the minutes of November 1 and there were none. A motion from the floor to accept the minutes was made by Keli Martin. Eloy Candelaria seconded the motion. Motion carried.

**II. SPECIAL SPEAKER – Dr. Stephen Young, Dean of College of Dentistry**

First, Dr. Young thanked the dental staff, especially Ellen Ware. He then gave the history and background information of the dental school. His topic was *The Challenges Facing Dental Education*. He spoke of changes that have occurred within the last five years. These changes included the closing of seven dental schools. Dr. Young projected that in two years there will be 2,000 less dentists graduating than dentists retiring. This is also a problem with dental hygienists. After giving history on the dental hygiene program he stated that the dental school's mission was to educate and graduate competent dentists and hygienists. The dental program admits 54 students

each year and the dental hygiene program admits 24 students each year. In closing, Dr. Young discussed cost and patient care. He stated that the patient cost was less than in the private sector but that the dental school patients trade their time for cost.

### **III. CHAIR'S REPORT**

Chair Harding made a presentation to Natalie Essary for Natalie's retirement after 40 years of service to the University. In the Chair's presentation she emphasized that Natalie was the first recipient of the Regent's Award.

Next, she reported on the special election for the Tulsa Campus. The results are as follows:  
Group VI b (Family Medicine, OB at Hillcrest and Surgery at St. John) – Joanna Kishner (alternate)  
Group VI c (Sheridan location) Vicki Holman (representative) and Gail Gregg (alternate).

Chair Harding reminded Staff Senate to stay after the meeting to decorate the Christmas tree.

### **IV. TREASURER'S REPORT**

An expense of \$21.34 was a reimbursement to Barbara Sappenfield for the Tulsa Ice Cream Social. Also, an expense of \$766.95 was for the first order of flag pins. Revenue of \$461.00 was from the Halloween Bake Sale. This leaves an ending balance of \$2,751.10 A motion from the floor to accept the Treasurer's Report for December was made by Eloy Candelaria. Barbara Lynch seconded the motion. Motion carried.

### **V. TULSA CAMPUS REPORT**

Tulsa had no report for December.

### **VI. GEORGE NIGH CAMPUS REPORT**

Sherry Frame reported that it had begun to look a lot like Christmas at the George Nigh Rehab Center (GNRC) since the Christmas decorations were up. She stated how they appreciated their Rehab Nursing Staff for developing a snowman wonderland for the rehab patients. Also, there is a door decoration contest going on.

Next, Sherry reported that GNRC hosted the Okmulgee County Medical Society meeting on November 13. Physicians from Oklahoma Oncology of Tulsa spoke to area physicians about the five most predominant cancers that they see in patients. Dinner was catered by Flavors of Tulsa. It was an opportunity for new physicians to see the facility.

A Thanksgiving dinner and homemade pie contest was enjoyed by staff prior to Thanksgiving. Approximately 20 pies were entered and one of the GNRC physicians and his wife were judges.

Sherry stated that last Friday they celebrated the retirement of Beverly Miller of the OT Department. Beverly had worked at GNRC for 27 years.

In addition, Sherry reported that trainings were being held on the new PPS that goes into effect January 1, 2002. PPS is a prospective payment system for all inpatient rehabilitation hospitals.

GNRC is in the process of evaluating the financial impact upon their facility and so far it looks very favorable.

## **VII. COMMITTEE REPORTS**

### **COMMITTEE ON COMMITTEES:**

Mary Baisch gave the Committee on Committees report. She stated that Al Jones, representative for Group I had resigned and the committee is in the process of finding a replacement.

Mary reminded the Senate that Lucy Brewer, an alternate from Group VIII, had resigned. Mary was happy to report that Cheryl Polston from UAP was recommended to the position and has agreed to serve the balance of Lucy's term.

A motion was made by Margie Miller and seconded by Keli Martin to accept these recommendations. Motion carried.

### **EMPLOYEE OF THE MONTH**

Billie Acree gave the Employee of the Month Report. The Employee of the Month for December is Yolonda Sampson from the Tulsa Campus. Yolonda works in the library. Her reception will be held December 19 from 1:00 p.m. until 3:00 p.m. on the Tulsa Campus. Jeana Sorrells will be contacting the Oklahoma City Campus Senate members to see who would like to attend the reception.

### **SPECIAL PROJECTS COMMITTEE**

Keli Martin gave the report for the Special Projects Committee. The committee met Tuesday, November 13, 2001.

Thirty-two vendors attended the Craft Fair on November 30, 2001. Tables were \$10 for HSC employees and \$15 for non-HSC employees. Keli reported that the response was incredible. There is already a waiting list for the Spring Craft Fair. Next, thanks went to Barbara Grayson, Eloy Candelaria and Roman Goate for volunteering to work the Crafts Fair. Also, a big thanks went to Mary Baisch and Jeana Sorrells for coordinating such a great event!

Keli reported that the holiday party is scheduled for tomorrow, December 7 from 2 p.m. until 4 p.m. Dr. Ferretti will light the tree at 2:45 p.m. She thanked all the volunteers and invited everyone to help decorate the Christmas tree immediately after the meeting today.

Next, Keli reported that the Cupid Express will be held in February and the Employee Recognition Luncheon will be held in April. She also reported that the Special Projects Committee would meet again on December 11, 2001.

### **CAMPUS PARKING COMMITTEE**

Rita Presley gave the Parking Advisory Committee (PAC) report. The PAC met on November 9, 2001.

Parking Consultants (Chance Management Advisors) have been hired to undertake a study of the parking needs for the HSC. They were on campus the end of October and met with selected individuals and groups to gather data.

A study was undertaken to determine the number of individuals using the transportation system on campus. Records were kept for the month of September 2001. The average number of individuals transported in a single day was 1,150. It is estimated that the number is reduced to approximately 500 per day when school is not in session. Bus routes start at 6:15 a.m. and end at 6:00 p.m., running every 15 minutes. New routes and times are posted on the website as well as at each bus stop.

Rita stated that Campus Parking Committee members have been asked to remind individuals that the round, blue stickers must be displayed in the rear window of vehicles *in addition* to hangtags. This allows for easier detection of violators while patrolling the garages. Tickets will be issued to those not displaying proper stickers and/or hangtags.

Each College has sent a memo to their department chairs and/or section administrators informing them that **ALL OUHSC EMPLOYEES ARE TO BE REGISTERED AND PAY FOR PARKING**. OU Parking and the Payroll Section/Human Resources Department have undertaken the task of attempting to identify all employees who are not registered parking patrons. The only exceptions are those individuals who walk to work, participate in a ride share program, or utilize public transportation. These individuals should also register but will be flagged as non-pays. All other employees are to register with OU Parking at their earliest convenience to avoid further action.

The Staff Senate Parking Committee met on Tuesday, December 4, 2001. Each member was asked to solicit concerns from employees and to create a list of questions and concerns. These will be placed on an agenda and addressed at a meeting with OU Parking and Transportation early in 2002.

An email was received regarding the closing of upper level parking structures during bad weather. The question was asked, "Is there a plan to place a cover on the upper level?"

Response: The fact that the weather in Oklahoma only prevents the use of the upper levels maybe one or two times per year does not warrant the cost of installing a "roof". Individuals who are displaced due to closing the levels are easily moved into lower level parking areas because the gates are left up and, with the number of employees staying home on bad weather days, there has not been the problem of "overflow" or the need to use "D" lot as an alternative.

Rita asked that we remember that the upper levels are closed for safety reasons. Due to the building design, it is extremely difficult, even after the ice and snow are removed, to keep the levels from freezing over with ice again.

## **TRAINING ADVISORY COMMITTEE UPDATE**

Pam Boatright, Environmental Health and Safety Office, was present to answer questions about the training survey that was recently completed by the Training Committee and delivered to Staff Senate members prior to the meeting. Pam was reporting for Molly Barr, the Training Committee Chairperson, who was out of town. There were no questions from the audience. Pam mentioned that the next project that would be handled by the Training Committee was a consideration of a centralized training web page that would provide a single point of access for the wide variety of training that is available for staff across campus.

**VIII. SPECIAL BUSINESS:**

Chair Harding introduced discussion regarding holding a meeting in January. Yolonda Sampson made a motion to cancel the January meeting and Linda Vincent seconded the motion. Motion carried.

**IX. UNFINISHED BUSINESS:**

Shirley Menefee stated the Employee Recognition Committee will be meeting soon and there will be more awardees this year.

**X. NEW BUSINESS:**

NONE

**XI. ANNOUNCEMENTS:**

The next Staff Senate meeting will be February 7, 2002 at 10:00 a.m. in the Biomedical Research Center in Room 109. Our special speaker will be Merv Johnson.

There was a question regarding the Shared Leave Program. Angie Ridings has information concerning shared leave. She is putting together an end of the year report and will share with the Staff Senate. Also, Angie will begin giving a monthly report.

Linda Womack thanked everyone for helping with the toy collection.

**XII. ADJOURNMENT**

A motion was made by Margie Miller to adjourn the meeting and it was seconded by Marjorie Lambert. The meeting was adjourned at 11:17 a.m.

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Barbara Grayson, Secretary  
OUHSC Staff Senate

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Date Approved

Handouts: November 1, 2001 Minutes  
December 6, 2001 Agenda  
Treasurer's Reports for October, 2001