

**THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER
STAFF SENATE
November 1, 2001**

CALL TO ORDER

Chair Debbie Harding called the regular meeting of the Staff Senate to order at 10:05 a.m. at the Schusterman Campus in Tulsa.

REPRESENTATIVES, ALTERNATES, OFFICERS, AND EX-OFFICIO PRESENT (BY GROUP):

Ex-Officio Members: Gerry Moore, Connie Gould, and Peggy Brown, Ellen Ware (both via video conference)

Provost's Designees: Linda Womack, Barbara Sappenfield

Officers: Debbie Harding, Mary Baisch, Barbara Grayson, Anna Nebgen

Guests Present: Kathy Walker, Rita Presley (both via video conference)

Representatives/Alternates:

Group I Linda Vincent, Kenneth Myers (both via video conference)

Group II David Dembinski, Lou Ann Copeland (both via video conference)

Group III Angie Ridings, and Eloy Candelaria, Leslie Law, Roman Goate, Lana Wrenn were (via videoconference)

Group IV Barbara Lynch, Michelle Jacob

Group V Barbara Grayson, and Brenda Gentry, Shirley Menefee (both via video conference)

Group VI Keli Martin, Rita Hains Yolonda Sampson, Jeanne Heath

Group VII Ann Castleman, Pat Vinson, (both via video conference)

Group VIII Marjorie Lambert, and Margie Miller (via video conference)

Group IX Mary Baisch, Alice Reed and Lavonne Glover (via video conference)

Group X Debbie Young, and Karolyn Ruffin (via video conference)

Group XI Billie Acree, and Janet Moore (via videoconference)

Group XII Sherry Frame, Amey Rice, Lori Kupp

REPRESENTATIVES, ALTERNATES, OFFICERS, AND EX-OFFICIO ABSENT (BY GROUP):

Ex-Officio Members: Ken Rowe

Representatives/Alternates:

Group I	Al Jones
Group II	Karen Rucker
Group III	Joyce Johnson
Group IV	None
Group V	None
Group VI	None
Group VII	None
Group VIII	Lucy Brewer
Group IX	None
Group X	Angela Grant
Group XI	Janet Finney, Lori Nicholson, Holly Stokes, Elaine Harris
Group XII	None

I. WELCOME AND INTRODUCTION TO STAFF SENATE

Chair Harding welcomed the Oklahoma City Staff Senate members to the Schusterman Campus. Next, she introduced Associate Vice President of Administrative Affairs, Leeland Alexander. Mr. Alexander also welcomed the Staff Senate members of the Oklahoma City Campus and then he gave the Staff Senate a brief history of the Schusterman Campus. Mr. Alexander stated that this time next year hopefully all operations would be located on this campus. Next, he asked for questions but there were none.

Next, Chair Harding introduced Ken Levit, President of OU-Tulsa Campus. President Levit welcomed the Oklahoma City Staff Senate members to the Schusterman Campus. President Levit stated that he had been on campus for approximately eight weeks. Also, he shared that he was former press secretary to President David Boren in Washington, DC, and he worked for the CIA before coming to OU. President Levit stated that he would like to know more about Staff Senate. He is hoping we increase the line of communication between Tulsa, Oklahoma City and Norman. Next, he thanked us for the opportunity to speak. He has an open door policy and would like to be constructive. Finally, he asked for questions but there were none.

II. APPROVAL OF MINUTES OF OCTOBER 4, 2001

Chair Harding asked if there were any corrections to the minutes of October 4. A correction by Lana Wrenn was noted. Chair Harding explained that the correction had already been noted by Kathy Walker and had been changed after the original minutes had been sent out. A motion from the floor to accept the minutes was made by Keli Martin. Billie Acree seconded the motion. Motion carried.

III. CHAIR'S REPORT

Chair Harding asked that the Senate plan to attend the December meeting. Dr. Ferretti will sing to us in person. Also, Dr. Stephen Young from Dentistry will speak in December.

Next, she reported that this is the first year that the Staff Senate will host a holiday party on the Tulsa Campus. A date has not been set but the Special Projects Committee will have more information in the near future. The Oklahoma City Campus holiday party is scheduled for Friday, December 7, 2001.

Chair Harding asked the Staff Senate members located on the Oklahoma City Campus to contact the Special Projects Committee Co-Chairs if they have any comments or suggestions regarding the holiday party. The Co-Chairs are Billie Acree and Roman Goate in Oklahoma City and Keli Martin in Tulsa. Chair Harding stated that constructive comments are always welcomed and the Co-Chairs would be glad to hear from the Staff Senate members, as they are now busy making plans for this event. The Chair also stated that it is important that members know that their comments and suggestions and those of their constituents greatly help the Special Projects Committee make future plans.

IV. TREASURER'S REPORT

Revenue from the Wacky Games water sale was \$71.00 and there was a \$.38 postage expense from the craft fair. Expense for the flag pins will show up next month. The ending balance for September was \$3,078.39. Revenue from the Halloween Bake Sale was reported. A total of \$98 was made from the bake sale held in the Basic Science Education Building, \$63.45 was made in Williams Pavilion, \$172.75 was made in the College of Dentistry Building, \$108.95 was made in the Bird Library and \$300.40 was made at the Service Center. A motion from the floor to accept the Treasurer's Report for September was made by Barbara Lynch. Billie Acree seconded the motion. Motion carried.

V. TULSA CAMPUS REPORT

Rita Hains gave the Tulsa Campus report. She stated that they had their big fundraiser for United Way on October 31. It was a festival that included a silent auction of baskets that were put together by different groups on campus. She also reported that the Schusterman Dedication Ceremony and ribbon cutting is scheduled for this Sunday, November 4 at 2 p.m.

VI. GEORGE NIGH CAMPUS REPORT

Amey Rice reported that \$2,280.64 was raised at the United Way Campaign. She also reported that OU Spirit Day for GNRC was on October 19. Staff Senate gave out popcorn, cake and our flag pins. A contest was held for the most spirited. The winner received a T-shirt. Next, she stated that GNRC had clean up day that was held on October 20. The grounds were cleaned up; cars were

washed and waxed by the 4-H Club of Okmulgee. Fundraiser number six is scheduled for the week before Thanksgiving. This fundraiser will be a pie contest.

Amey reported that a Halloween parade was held for the patients and the employees dressed up. Two gift certificates from Wal-Mart were given to the individuals with the best costume. Also, GNRC Jewelry sale was held October 31. The proceeds will go to the volunteer fund that pays for cardiac rehab equipment, w/c cushions and sweats for the patients. A book fair is scheduled for November 1. Proceeds will go to the EAC.

GNRC Staff Senate is promoting a concentration effort on eight values. November's value is "Integrity." Votes will be taken by staff who best portrays the value of the month.

College of Medicine Staff from Oklahoma City held a training at GNRC this week. They really appreciated the facility.

VII. COMMITTEE REPORTS

COMMITTEE ON COMMITTEES:

Mary Baisch gave the Committee on Committees report. She stated that Marcia Bennett resigned from the Employee of the Month Committee due to her workload. Marty Thompson has agreed to serve on the committee as an administrative officer.

Mary stated that Taryn Brooks resigned from the University leaving an opening on the Special Projects Committee. Elizabeth Langston, Buyer, Tulsa Campus was recommended and has agreed to serve on this committee.

Lucy Brewer has resigned from the Staff Senate as alternate for Group VIII as a result of her accepting another position on campus. The Committee on Committees is in the process of locating an alternate for this group.

Barbara Burke accepted another position on campus, and as a result disqualified her from serving as Group XI Representative. Holly Stokes, alternate for the group, has agreed to serve as representative for the remainder of Barbara's term. Elaine Harris from ORL has been recommended, and has agreed to serve as alternate to the group for the balance of Holly's term.

Alberta Yadack has resigned as alternate from Staff Senate Group XI as a result of her accepting another position on campus. Janet Moore from Orthopedic Surgery was recommended to the position and has agreed to be an alternate for the balance of Alberta's term.

A motion was made by Rita Hains and seconded by Sherry Frame to accept these recommendations. Motion carried.

EMPLOYEE OF THE MONTH

Jeana Sorrells gave the Employee of the Month Report. The Employee of the Month for November is Vicky Martin. She is a Human Resources Specialist in Human Resources on the Oklahoma City Campus. Her reception will be held Monday, November 19 from 3:00 p.m. until 4:30 p.m. in the Service Center Building.

SPECIAL PROJECTS COMMITTEE

Keli Martin gave the report for the Special Projects Committee. The committee met Tuesday, October 9 to discuss upcoming events.

The Halloween bake sale was held on October 31 in Oklahoma City. The proceeds from that sale will be shown in the December Treasurer's Report.

The Craft Fair is scheduled for November 30, 2001. Mary Baisch is in charge of this effort. Tables bought in advance of the day of the sale will be \$10 for employees and \$15 for non-employees. If an employee requests a table on the day of the sale, the cost will be \$15.

The Harvest Food Drive final day is tomorrow, November 2. The committee will have an update on the success of this at the December Staff Senate meeting.

Each committee member on the Oklahoma City campus will try to be present to help decorate the Christmas tree on December 3. Keli reported that the committee would appreciate any Staff Senate member who can help with this project.

The Oklahoma City Christmas party will be held Friday, December 7, from 2 p.m. until 4 p.m. in the second floor foyer of the Bird Library Building.

American flag pins have now been received and distributed to staff and faculty at all HSC campuses.

Committee member Taryn Brooks has resigned from the University. It has been recommended that Elizabeth Langston, Tulsa Purchasing, replace her on the committee.

VIII. UNFINISHED BUSINESS:

NONE

IX. NEW BUSINESS: -

NONE

X. ANNOUNCEMENTS:

The next Staff Senate meeting will be December 6 at 10:00 a.m. in the Bird Library Auditorium. Our special speaker will be Dr. Stephen Young, Dean of the College of Dentistry. Dr. Ferretti will provide entertainment.

There will be a tour of the Schusterman Center after adjournment today.

XI. ADJOURNMENT

A motion was made by Sherry Frame to adjourn the meeting and it was seconded by Rita Hains. The meeting was adjourned at 10:40 a.m.

Barbara Grayson, Secretary
OUHSC Staff Senate

Date Approved

Handouts: October 4, 2001 Minutes
 November 1, 2001 Agenda
 Treasurer's Reports for September, 2001