

**THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER
STAFF SENATE
August 2, 2001
CALL TO ORDER**

Chair Debbie Harding called the regular meeting of the Staff Senate to order at 10:10 a.m. at the Bird Library Auditorium.

REPRESENTATIVES, ALTERNATES, OFFICERS, AND EX-OFFICIO PRESENT (BY GROUP):

Ex-Officio Members: Gerry Moore, Connie Gould (attended via videoconference)

Provost's Designees: Peggy Brown, Linda Womack, Barbara Sappenfield

Officers: Debbie Harding, Mary Baisch, Barbara Grayson,
Anna Nebgen, Ellen Ware

Guests Present: Kathy Walker, Jeanor Taylor; Rita Presley

Representatives/Alternates:

Group I	None
Group II	David Dembinski, Karen Rucker, Lou Ann Copeland
Group III	Eloy Candelaria, Leslie Law, Roman Goate, Joyce Johnson, Lana Wrenn
Group IV	Barbara Lynch, Michelle Jacob
Group V	Brenda Gentry, Barbara Grayson, Shirley Menefee
Group VI	Keli Martin, Rita Hains (via videoconference), Yolonda Sampson, Jeanne Heath
Group VII	Ann Castleman, Pat Vinson, Augustine Miller
Group VIII	Margie Miller
Group IX	Mary Baisch, Alice Reed
Group X	Debbie Young, Karolyn Ruffin
Group XI	Billie Acree, Lori Nicholson, Holly Stokes
Group XII	Sherry Frame, Amey Rice

REPRESENTATIVES, ALTERNATES, OFFICERS, AND EX-OFFICIO ABSENT (BY GROUP):

Ex-Officio Members: Ken Rowe

Representatives/Alternates:

Group I	Linda Vincent, Al Jones, Kenneth Myers
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Group II	None
Group III	Jason Colvin
Group IV	None
Group V	None
Group VI	None
Group VII	None
Group VIII	Marjorie Lambert, Lucy Brewer
Group IX	LaVonne Glover
Group X	Angela Grant
Group XI	Janet Finney, Barbara Burke, Alberta Yadack
Group XII	Lori Tafoya

I. APPROVAL OF MINUTES OF JUNE 7, 2001

Chair Harding asked if there were any corrections to the minutes of June 7. A correction by Gerry Moore was noted and will be changed. A motion from the floor to accept the minutes was made by Eloy Candelaria. Margie Miller seconded the motion. Motion carried.

II. WELCOME AND INTRODUCTION TO STAFF SENATE

In lieu of a speaker, Chair Harding asked the Staff Assistant, Officers, Ex-Officio members, representatives, and alternates to introduce themselves, announcing how long they had been with the Health Sciences Center, which department/college they were with and if they were new to Staff Senate.

III. CHAIR'S REPORT

Chair Harding presented to the Senate folders that included the meeting dates for the year, the Staff Senate Roster, The Constitution and other pertinent information. She asked that past reps and alternates pass their Staff Senate nametags on to the new reps and alternates.

The Chair stated that she had met with four committees last week and that the committee chairs will be giving their reports later during the meeting today.

Chair Harding stated that Michael Scaperlanda will speak briefly at the September meeting regarding the re-accreditation self-study report.

The Chair stated that a recommendation of re-distribution of groups, with an emphasis on Tulsa's group VI, would be forwarded to the Policy Review Committee.

Chair Harding reported she would like to invite some of the deans and other administrators to speak to the Staff Senate. The speaker for September's meeting will be Carl Buckner, Dean of the College of Pharmacy and Assistant Dean Carl Lyons from Tulsa. A tour of the Pharmacy museum has been arranged for 11:30 following the meeting. The Chair asked for suggestions from the floor for speakers the Senate would like invited to speak. Eloy Candelaria suggested Gary White from

Animal Resources. Chair Harding asked the Senate to e-mail Jeana or her if they had suggestions after the meeting.

Chair Harding then asked how many had visited the Staff Senate website recently. She suggested the Senate use the website to review minutes and other pertinent information. The Chair reported that Jeana Sorrells had done an excellent job of updating the website in the short time she had been here.

IV. TREASURER'S REPORT

Revenue for the month of May from booth rent at the Spring Craft Fair totaled \$142.00. Expenses for May were \$734.46 for pizza and drinks during Staff Week and \$272.29 for Tulsa's Cupid Express. The ending balance for May was \$3,396.42. There was no revenue reported for June. There was one expense for June in the amount of \$73.00 for sound system rental for Staff Week. The ending balance for June was \$3,323.42. A motion from the floor to accept the Treasurer's Report for May and June was made by Eloy Candelaria. Sherry Frame seconded the motion. Motion carried.

V. TULSA CAMPUS REPORT

Yolonda Sampson reported that the Tulsa campus had a new President, Ken Levit and a new Dean of the Medical College for Tulsa, Dr. Gerard Clancy. President Levit and Dean Clancy will officially start on August 27, 2001. Of interest to her personally, Yolonda reported that the search for a Medical Library Director was coming to a close with a decision to be made soon.

VI. GEORGE NIGH CAMPUS REPORT

Sherry Frame reported that EAC had a Food Tasting Extravaganza and book fair. The total revenue from both events was \$180.

The Cardiac Rehabilitation Unit hosted the Annual Oklahoma Association of Cardiovascular and Pulmonary Rehab in July. It was a large turnout and people were very impressed with the facility.

George Nigh Campus recently credentialed three new physiatrists from Tulsa. They are at the campus three times per week. This makes a total of six new physiatrists added this year. There is also one new physical therapy student on rotation from the Oklahoma City Campus.

VII. COMMITTEE REPORTS

COMMITTEE ON COMMITTEES:

Mary Baisch gave the Committee on Committees report. She stated that Diana Stone and Shirley Menefee agreed to be Co-Chairs of the Employee Recognition Committee again this year. Also, Jeanor Taylor is the Chairman of the Employee of the Month Committee. The Special Projects Committee will have three-Co-Chairs this year. They are Billie Acree, Ladonna Cox and Keli Martin from the Tulsa Campus.

Mary stated that Monica Dye resigned from the University leaving an opening on the Special Projects Committee. Mary stated that they are in the process of searching for a replacement.

As previously mentioned in the Chair's report, the Executive Board approved a recommendation for the Policy Review Committee to review the distribution of group representation at the Tulsa Campus due to the expansion and relocation of staff there.

David Lingo is being recommended to the Provost for the Employee of the Month Committee. He will serve the remainder of Kelly Snow's term.

A motion was made by Eloy Candelaria to accept this report and it was seconded by Margie Miller.

EMPLOYEE OF THE MONTH

Jeanor Taylor gave the Employee of the Month Report. The Employee of the Month for July is Stephanie Williams. Her reception will be held Friday, August 3, from 12:30 p.m. until 2 p.m. on the 5th floor of the Biomedical Sciences Building. The Employee of the Month for August is Gerri Tether. Her reception is scheduled for Thursday, August 23, from 3:00 p.m. until 4:30 p.m. in the Service Center Building snack bar area.

SPECIAL PROJECTS COMMITTEE

Billie Acree gave the report for the Special Projects Committee. The committee met Wednesday, July 25 and discussed the different projects that they would like to have during the year.

Co-Chairs were elected for the committee. They are LaDonna Cox and Billie Acree from the Oklahoma City Campus and Keli Martin from the Tulsa Campus.

The ice cream social will be held in September. The bake sale will be at the end of October followed by the Harvest Food Drive in November. The Valentine Balloon Sale will be in February and the craft fair will be held in the spring.

Billie stated that the committee would be asking members of Staff Senate for support in all of the activities performed by them. The committee will be meeting within the next two weeks to work on establishing dates for the activities mentioned above.

EMPLOYEE RECOGNITION COMMITTEE

Shirley Menefee stated that she and Diana Stone are co-chairing the ERC luncheon again this year. Staff Week is April 22-26th with the luncheon to be held on Wednesday, April 24th at the Meridian Convention Center from 11:00 a.m. until 2 p.m.

PARKING COMMITTEE:

Rita Presley gave the Parking Committee Report. She stated that the University of Oklahoma Board of Regents voted and approved the move of MTRA staff and operations under the control of the University of Oklahoma effective July 1, 2001 MTRA. Theta Dempsey, who currently serves as the Director of Parking and Transportation Services Norman Campus, has assumed the position for the Oklahoma City campus as well.

During the parking meeting an overview of parking was reviewed to reiterate the changes that are occurring with the move of the adult and women/children's services, upcoming Allied Health Phase I construction project, and the new OU Physicians building nearing completion. Rita stated that a parking study may be necessary to review detailed activity, possible consolidations, new construction, etc. Three companies are being considered. An RFP will be issued if the study is deemed necessary following further discussions by the MTRA Executive Bard. An elevated covered crosswalk will be constructed from Presbyterian to Everett Tower to accommodate the new move of services and traffic involving adult and women/children's services. Pedestrian crosswalks and lights have been budgeted and planned. The date for installation (which is done by the City) is unknown at this time. Rita also stated that the new buses that were ordered last year have been delivered. Schedules, including information on the Bricktown lunch run are being prepared and will be announced in the near future.

Representatives from MTRA were invited to participate in the Third Year Medical Student Orientation on July 6th to register students not yet participating in the parking program. There were a few glitches. Notes were made for improvements for next year's session. Overall the registration was successful.

VIII. OLD BUSINESS - NONE

IX. NEW BUSINESS:

Kathy Walker announced that the United Way Campaign will be held the week of September 17 and the Wacky Games will be September 13 on the south side lawn of the Bird Library. There will be vendors and she asked that the Staff Senate sell bottled H2OU water to eliminate their inventory. The money will go to Staff Senate.

X. ANNOUNCEMENTS:

The next Staff Senate meeting will be September 6, at 10:00 in the Bird Library Auditorium.

XI. ADJOURNMENT

A motion was made by Eloy Candelaria to adjourn the meeting and it was seconded by Mary Baisch. The meeting was adjourned at 11:00 a.m.

Barbara Grayson, Secretary
OUHSC Staff Senate

Date Approved

Handouts: June 7, 2001 Minutes
August 2, 2001 Agenda
Treasurer's Reports for May and June, 2001