

THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER

Bird Library Auditorium

STAFF SENATE

Thursday, June 6, 2002

CALL TO ORDER

Chair Debbie Harding called the regular meeting of the Staff Senate to order at 10:08 a.m. at the Bird Library Auditorium.

REPRESENTATIVES, ALTERNATES, OFFICERS, AND EX-OFFICIO PRESENT (BY GROUP):

Ex-Officio Members: Ken Rowe, Gerry Moore, Connie Gould

Provost's Designees: Barbara Sappenfield, Linda Womack

Officers: Debbie Harding, Mary Baisch, Barbara Grayson
Linda Vincent, Ellen Ware

Guests Present: Dawn Kenneda, Cheri Elliott, Linda Hale, Hattie Valh, Bebe Gilpin, Ruth Jawabira, Lynn Adams, Debra Underwood, Gwynn Terry, Eric Mayes, Tammy Hendricks, Joi White, Carol Swaim, Ranae Robinson, Rosemary Patterson, Marianna Zuech, Gerald Lozado, Travis Halley

Representatives/Alternates:

Group I Linda Vincent, Cheryl Walk

Group II Karen Rucker, David Dembinski

Group III Roman Goate, Angie Ridings, Eloy Candelaria

Group IV Michelle Jacob

Group V Barbara Grayson, Brenda Gentry, Shirley Menefee

Group VI **(OU Physicians beginning July)**

Group VII Ann Castleman, Pat Vinson

Group VIII Margie Miller, Cheryl Polston, Marjorie Lambert

Group IX Lavonne Glover, Mary Baisch, Alice Reed

Group X Debbie Young, Angela Grant

Group XI Billie Acree, Janet Moore

Group XII Amey Rice

Group XIII Jeanne Heath, Keli Martin, Rita Hains, Yolonda Sampson

Group XIV None
Group XV Vicki Holman, Gail Gregg

REPRESENTATIVES, ALTERNATES, OFFICERS, AND EX-OFFICIO ABSENT (BY GROUP):

Ex-Officio Members: Peggy Brown

Representatives/Alternates:

Group I Kenneth Myers
Group II Karma Tolbert
Group III Lana Wrenn, Leslie Law, Cheryl Smith
Group IV Barbara Lynch
Group V None
Group VI **(OU Physicians beginning July)**
Group VII Augustine Miller
Group VIII None
Group IX None
Group X Karolyn Ruffin
Group XI Elaine Harris, Holly Stokes, Lisa Dickson, Cheryl McIntosh
Group XII Sherry Frame
Group XIII None
Group XIV Joanne Kishner
Group XV None

I. SPECIAL SPEAKER – Ken Rowe, Vice President of Administrative Affairs “Budget for FY2003 and Parking Update”

Chair Harding introduced our special speaker, Ken Rowe who is the Vice President of Administrative Affairs. Mr. Rowe gave an update on our budget for FY2003. He also gave an update on parking and parking fees.

SPECIAL SPEAKER – Dr. Terrence Stull, Chair, Department of Pediatrics “Academics and Children’s Healthcare”

Chair Harding introduced our special speaker, Dr. Terrence Stull who is Chair of the Department of Pediatrics here at the Health Sciences Center. Dr. Stull gave an overall history of the Department of Pediatrics and the Children’s Hospital Physicians.

II. APPROVAL OF THE MAY 2, 2002 MEETING MINUTES

Chair Harding noted three corrections. Cheryl Walk was present, not absent; Ellen Ware was absent, not present; and Keli Martin’s last name is not spelled Martion. She then asked if there were any more corrections and there were none. A motion from the floor to accept the minutes was made by Billie Acree. Alice Reed seconded the motion. Motion carried.

III. CHAIR'S REPORT

Chair Harding mentioned items that were discussed and approved in the Executive Committee meeting. Next, she reminded the Senate members to check the Staff Senate website for information. Finally, she gave reflections and thanked the Staff Senate for the opportunity to serve as chair.

IV. TREASURER'S REPORT

Linda Vincent reported that there were two sources of revenue. There was a \$500 donation from the credit union for Staff Week and \$295 from the Spring Craft Fair. This makes the ending balance for April \$4,304.17. A motion from the floor to accept the Treasurer’s Report for April was made by Eloy Candelaria. Karen Rucker seconded the motion. Motion carried.

V. TULSA CAMPUS REPORT

No report.

VI. GEORGE NIGH CAMPUS REPORT

Amey Rice gave the report for George Nigh. She reported that The Employee Activities Committee provided a Spring Fling Week.

Next, she reported that Sherry Frame was absent today due to illness but wanted to thank Sherry for her past participation in Staff Senate and her representation of George Nigh Rehab Center.

Amey also reported that Census was up in the Skilled Nursing Unit, Rehab Unit and Outpatient.

VII. SHARED LEAVE REPORT

Connie Gould stated that she did not have a report because the committee did not meet. The next meeting will be tomorrow, June 7. She will have a report next month.

Angie Ridings gave a report on retirement. Mercer was hired as our consulting firm. Staff Senate will supply members to serve on a committee to look at our retirement program. A retirement study is taking place in order to take full advantage of new tax laws that were passed recently. The intent of the retirement study is not to in any way take away from any current employee's retirement

package, but to hopefully enhance it in some way. However, there could possibly be decreases in what brand new employees have contributed into their retirement. The retirement study committee will look at all possibilities.

VIII. COMMITTEE REPORTS

COMMITTEE ON COMMITTEES:

No report.

EMPLOYEE OF THE MONTH

Jeana Sorrells gave the Employee of the Month report. The Employee of the Month for June is Angela Grant, Administrative Manager from the Robert M. Bird Library. Her reception will be held on June 18 from 2:00 – 4:00 p.m. in the Provost Conference Room in the Library.

SPECIAL PROJECTS COMMITTEE

Billie Acree gave the report for the Special Projects Committee. The committee met on May 23, 2002. There was discussion about Staff Week and the different things we could improve. It was decided that a separate committee should be formed that would devote their full efforts on each day of Staff Week. The Chair of the Special Projects Committee would be a contributing member of this committee.

Jeana Sorrells gave the committee an update on the Spring Craft Fair. She reported that Mazzio, Fruit Latti and Faculty House will be the food vendors and that she had a total of 56 tables rented. Special Projects Committee will also have H2O water sales. Jeana will be sending out an email giving the statistics.

Future fundraisers were tabled until the next committee meeting.

A special thanks to all of the Staff Senate Members and Special Projects Committee Members that volunteered their time to help during Staff Week and helped with the craft fair.

IX. UNFINISHED BUSINESS:

None

X. NEW BUSINESS:

Chair Harding discussed the 2002-2003 meeting schedule. Staff Senate discussed having two meetings per year in Tulsa versus one meeting. As of now it will be left at one meeting per year.

There was some discussion to not have a senate meeting in July. A motion was made by Keli Martin to not have the July meeting. Gwynn Terry seconded the motion. Motion passed.

Next, Chair Harding presented awards to outgoing reps and alternates. Also, presentations were made to the officers.

XI. ANNOUNCEMENTS:

Chair Harding thanked Roman for arranging our tour to the OU Physicians Building today after our Staff Senate meeting.

Our next meeting will be August 1, 2002.

XII. ADJOURNMENT

A motion was made by Barbara Grayson to adjourn the meeting and it was seconded by Linda Vincent. Motion passed. The meeting was adjourned at 11:18 a.m.

Barbara Grayson, Secretary
OUHSC Staff Senate

Date Approved

Handouts: May 2, 2002 Minutes
 June 6, 2002 Agenda
 Treasurer's Reports for April 2002