

THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER
Bird Library Auditorium
STAFF SENATE
Thursday, May 2, 2002

CALL TO ORDER

Chair Debbie Harding called the regular meeting of the Staff Senate to order at 10:07 a.m. at the Bird Library Auditorium.

REPRESENTATIVES, ALTERNATES, OFFICERS, AND EX-OFFICIO PRESENT (BY GROUP):

Ex-Officio Members: Gerry Moore, Connie Gould

Provost's Designees: Barbara Sappenfield, Linda Womack

Officers: Debbie Harding, Mary Baisch, Barbara Grayson
Linda Vincent

Guests Present: Dawn Kenneda, Cheri Elliott

Representatives/Alternates:

Group I Linda Vincent

Group II None

Group III Roman Goate, Lana Wrenn, Eloy Candelaria

Group IV Barbara Lynch, Michelle Jacob

Group V Barbara Grayson, Brenda Gentry, Shirley Menefee

Group VI Jeanne Heath, Vicki Holman, Gail Gregg, Keli Martin, Rita Hains

Group VII Ann Castleman, Pat Vinson

Group VIII Margie Miller, Cheryl Polston, Marjorie Lambert

Group IX Lavonne Glover, Mary Baisch

Group X Debbie Young, Angela Grant, Karolyn Ruffin

Group XI Billie Acree, Janet Moore

Group XII Sherry Frame

REPRESENTATIVES, ALTERNATES, OFFICERS, AND EX-OFFICIO ABSENT (BY GROUP):

Ex-Officio Members: Ken Rowe, Peggy Brown

Representatives/Alternates:

Group I	Kenneth Myers, Cheryl Walk
Group II	Karma Tolbert, Karen Rucker, David Dembinski
Group III	Angie Ridings, Leslie Law, Cheryl Smith
Group IV	None
Group V	None
Group VI	Yolonda Sampson, Joanne Kishner
Group VII	Augustine Miller
Group VIII	None
Group IX	Alice Reed
Group X	None
Group XI	Elaine Harris, Holly Stokes, Lisa Dickson, Cheryl McIntosh
Group XII	Amey Rice

I. SPECIAL SPEAKER – Dr. Carole Sullivan, Dean, College of Allied Health “College of Allied Health: Diversity & Interdependence”

Chair Harding introduced our special speaker, Dr. Carole Sullivan who is Dean of the College of Allied Health here at the Health Sciences Center. Dr. Sullivan gave the overall history of the College of Allied Health.

II. APPROVAL OF THE APRIL 4, 2002 MEETING MINUTES

Chair Harding explained there had been revision to the first minutes that were sent which consisted of corrections to representative groups and the revision was reflected in the second copy of minutes that were sent prior to the meeting. She then asked if there were any corrections and there were none. A motion from the floor to accept the minutes was made by Eloy Candelaria. Keli Martion seconded the motion. Motion carried.

III. CHAIR'S REPORT

Candace Shaw from IT gave an update on the new Email system. We had two significant failures in August and again in March. Dell will be replacing the storage system using EMC equipment.

The transition will be made on June 1 and June 2. Email will be unavailable that weekend. Candace suggested that all email account users clean out their email by May 31st.

Chair Harding thanked the Employee Recognition Committee (ERC) for the ERC luncheon. She stated that it went exceptionally well and that she had received many positive comments about it.

The Chair reported that Ken Rowe would be at the June meeting to give an update on our budget.

IV. TREASURER'S REPORT

Linda Vincent reported that at the end of February the ending balance was \$3,436.17. Linda also reported revenue of \$73.00 from the Spring Craft Fair. This makes the ending balance for March \$3,509.17. A motion from the floor to accept the Treasurer's Report for March was made by Gail Gregg. Eloy Candelaria seconded the motion. Motion carried.

V. TULSA CAMPUS REPORT

Vicki Holman gave the Tulsa report. She reported on Tulsa's Staff Week. A patriotic theme was chosen for the staff luncheon which was held on April 29th. Approximately 320 people were in attendance and they have received a lot of positive feedback from those who attended. Included in the week's events were a "OU Spirit Day" and a Gather at the Flagpole Patriotic Day. Although Patriotic Day was rescheduled due to possible inclement weather, the majority of employees dressed in patriotic attire.

VI. GEORGE NIGH CAMPUS REPORT

Sherry Frame gave the report for George Nigh. She reported that The GNRC Health & Wellness Fair was a great success on April 23 with 40 vendors attending. The event was broadcast live by the local radio station. All staff participated in helping with the fair.

Their web page is up and running. When the new web page design is completed, they will be connected to the hospitals and clinics.

Several OT/PT students that come from a four state area have been on campus doing their spring internship.

EAC sponsored a Volunteer Brunch this week for their 10 volunteers, who do so much for their facility by purchasing equipment for the Rehab Center. EAC is conducting a T-Shirt sale to raise funds for the Employees Activities Committee.

VII. SHARED LEAVE REPORT

Connie Gould gave the Shared Leave report. She reported that there were five requests. Three were approved and two denied because they did not meet the criteria.

VIII. COMMITTEE REPORTS

PARKING COMMITTEE

Rita Presley reported that the Parking Committee met on yesterday. On May 1, the hired consultants, Chance Management Advisors, Inc will be reviewing existing conditions on campus. There are safety concerns regarding the new trees and the lighting in the parking lots. The consultants will return on May 20.

Rita also reported that parking fees would be increasing. There are new changes and developments regarding the parking fees. Theta Dempsey is the new Parking Director and Ken Johnson is her assistant. Rita suggested that we invite them to attend a Staff Senate meeting. Chair Harding responded that she would do that.

COMMITTEE ON COMMITTEES:

Mary Baisch presented ballot results for Representatives/Alternates for 2002-03. A motion from the floor to accept the 2002-2003 Staff Senate elections was made by Margie Miller. Barbara Lynch seconded the motion. Motion carried.

Next, Mary presented the 2002-2003 committee appointments. A motion from the floor to accept the recommendations was made by Billie Acree. Eloy Candelaria seconded the motion. Motion carried.

Mary also presented the ballot for the slate of officers for 2002-03. There were no nominations from the floor. Our officers for 2002-2003 are Mary Baisch, Chair; Roman Goate, Chair-Elect; Billie Acree, Treasurer; and Yolonda Sampson, Secretary. Congratulations to these individuals!

EMPLOYEE OF THE MONTH

Billie Acree gave the Employee of the Month report. The Employee of the Month for May is Vicki Sweeney, Security Administration Specialist for Information Technology. Her reception will be held on May 22 from 2:00 – 3:30 p.m. in the Service Center Building, Room 111.

EMPLOYEE RECOGNITION COMMITTEE

Shirley Menefee reported that the Staff Senate Recognition Luncheon was a big success again this year. Awards were given to 293 employees and 27 retirees said their farewells for a total of 320, compared to 262 on April 25, 2001. There were 570 reservations made. The luncheon was held at the Meridian Convention Center. Luncheon reservations have been made at this same location for Thursday April 24 2003.

SPECIAL PROJECTS COMMITTEE

Keli Martin gave the report for the Special Projects Committee. Staff Week for the Oklahoma City campus and the Tulsa Campus was a big success. All-American Day was sponsored by local vendors. Thank you letters will be sent to all.

Spring Craft Fair is scheduled for May 31st. Jeana Sorrells reported that all tables are now sold and a waiting list is being obtained for the Fall Craft Fair. Please contact Jeana to help with H2OU sales, set-up and clean-up.

The T-shirt and key chain fundraiser has been tabled until the next meeting. The committee will be meeting within the next 7-10 days.

IX. UNFINISHED BUSINESS:

None

X. NEW BUSINESS:

None

XI. ANNOUNCEMENTS:

The next Staff Senate meeting will be June 6, 2002 at 10:00 a.m. in the Bird Library Auditorium. Our guest speaker will be Dr. Terrence Stull, Hobbs Recknagel Professor and Chair, Department of Pediatrics.

XII. ADJOURNMENT

A motion was made by Keli Martin to adjourn the meeting and it was seconded by Debbie Young. Motion passed. The meeting was adjourned at 11:15 a.m.

Barbara Grayson, Secretary
OUHSC Staff Senate

Date Approved

Handouts: April 4, 2002 Minutes
 May 2, 2002 Agenda
 Treasurer's Reports for March 2002
 OUHSC Committees 2002-2003
 Staff Senate Elections Results 2002-2003
 Slate of Officers Ballot
 College of Allied Health Profile