THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER
STAFF SENATE
Regular Meeting
Thursday, October 4, 2018
Library Auditorium

<table>
<thead>
<tr>
<th>GROUP</th>
<th>MEMBERS PRESENT</th>
<th>MEMBERS ABSENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ex-Officio Members and Provost Designees</td>
<td>Carlos Rodriguez</td>
<td></td>
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<tr>
<td>Executive Committee</td>
<td>Marty Walton, Kelli Dyer, Dana Aduddell, Carol Clure</td>
<td>Joseph Schmidt, George Schmerer</td>
</tr>
<tr>
<td>Guests</td>
<td>Kyndall Wahkinney, Leslee Smith, Heidi Petitt, Sarah Smith, Debra Peters, Linda LaFevers</td>
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<tr>
<td>Group I</td>
<td>Celeste Taylor</td>
<td>Mary Gonzalez (Maternity Leave)</td>
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<tr>
<td>Group II</td>
<td>Lindsay Burgan,</td>
<td>Shawn Foreman</td>
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<td>Group III</td>
<td>Lauren Bristow, Elizabeth Charles, Michele Doughty, Jessica Johnson, LaDonna Tyner, Theresa Lander, Candice Peak, Dawn Kent, April Wilkerson</td>
<td>Jim Albertson, Jessica Capetillo, Casey Carter, Meagan Gloss, Omolara Henley, Sylvia Love-Johnson, Kerrie Lemons, Tracy Williams, Holly Weldon (Maternity Leave)</td>
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<tr>
<td>Group IV</td>
<td>Chris Luttrell</td>
<td>Lawana Martin,</td>
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<td>Group V</td>
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<td>Carly Nguyen, Amy Miller</td>
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<td>Group VI</td>
<td>Jade Owen, Pravina Kota</td>
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<td>Group VII</td>
<td>William Andrews, Audra Main,</td>
<td>Stefanie Kirk, Jennie Robison</td>
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<td>Group VIII</td>
<td>Vicky Wilson, Nicole Holmes, Ryan Carter, Gregory Zornes</td>
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Guest Speaker: No Guest Speaker this month.

Call to Order: Marty Walton, Staff Senate Chair called the meeting to order at 10:05 a.m. Quorum Present.

I. Approval of Minutes – Gregory Zornes made a motion to approve the minutes from the September 2018 meeting and seconded Audra Main seconded. Motion passed.

Submitted by: Dana Aduddell
October 7, 2018
1. **Treasurer’s Report** – *(Kelli Dyer read in George Schmerer absence).* George Schmerer, Treasurer

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Expenses</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Balance</strong></td>
<td></td>
<td><strong>$11,824.74</strong></td>
</tr>
<tr>
<td><strong>Revenues:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2018 Fall Craft Fair</td>
<td>Fall Craft Fair</td>
<td>$ 234.00</td>
</tr>
<tr>
<td>2018 Summer Fundraiser</td>
<td>Summer Fundraiser</td>
<td>$ 27.00</td>
</tr>
<tr>
<td><strong>Expenses:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>July Sales Tax</td>
<td>Spring Craft Fair</td>
<td>$ 59.52</td>
</tr>
<tr>
<td>Credit Card Services</td>
<td>Miscellaneous</td>
<td>$ 9.07</td>
</tr>
<tr>
<td>Staff Week Giveaway</td>
<td>Staff Week Activities</td>
<td>$ 3,728.40</td>
</tr>
<tr>
<td>2018 Summer Fundraiser</td>
<td>Summer Fundraiser</td>
<td>$ 1,780.12</td>
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  **Ending Balance**  **August**  **$ 6,508.63**

2. **Staff Senate Spotlight** – Leslee Smith

- **October 2018 - April Wilkerson, Editor of OU Medicine Magazine.** April has been the editor for OU Medicine Magazine for the College of Medicine for the past 7 years; she also works with Marketing/communication. April has been involved with Staff Senate for the past 2 years serving on the Community Outreach Committee. She enjoys OU sports as well as watching basketball during the March Madness each spring. She loves American Literature, Emerson, Thoreau, Poe and Hawthorne, and Poetry. April also enjoys spending time with her dogs and cats, going hiking, being outdoors and going to Musical Theatre productions. She recently took a trip east to visit several “Sites of Conscience” National Civil Rights Museum in Memphis, where MLK was assassinated along with several other sites of interest.

3. **Committee Reports**

- **Committee on Committees Report** – Kelli Dyer
  - No report this month.
    - Senate Resignations - No Senate Resignations
    - Senate Recommendations – No Senate Recommendations
    - Senate Vacancies - No Senate Vacancies
    - Committee Resignations - No Committee Resignations
    - Committee Vacancies - No Committee Vacancies
    - Committee Recommendations - No Committee Recommendations

- **Community Outreach Committee** – Kyndall Wahkinney
- Mary Gonzalez welcomed a baby girl on September 24. She will be out on maternity leave until after Thanksgiving.
- We collected three huge carts full of items and donated to the Cavett Kids supply drive. Huge success!

Submitted by: Dana Aduddell
October, 7, 2018
• Guest chef meal on Monday, October 15 at Ronald McDonald House on campus. Italian themed meal. Seeking donations of food items or gift cards/cash to purchase supplies.

• **Employee of the Month Committee** – Leslee Smith
  • Our September Employee of the Month was Heidi Petitt; her reception was Tuesday, September 25 at 3:30 p.m. at Stephenson’s Cancer Center, 5th Floor Charlotte Jackson Seminar room.
  • Congratulations to our October Employee of the Month: Ashley White, Senior Research Epidemiologist with Hudson College of Public Health. Her reception will be Wednesday, October 24 from 2:00 pm – 4:00 p.m. at the Public Health Building, Room 144.
  • Thank you for spreading the word and helping to nominate your co-workers. We have received several over the past month but please continue to stay on the lookout for those individuals deserving of this award.

• **Employee Recognition Committee** – LaDonna Tyner
  • The Employee Recognition Ceremony will be Friday, May 3, 2019. No new updates.

• **Special Projects Committee** – Crystal Keene
  • Fall Craft fair “Save the Date” October 12, 2018 from 10:00 a.m.–2:00 p.m. Carol is accepting vendor applications now.
  • Summer fundraiser- Last month I reported that we’d had some quality issues with the wireless chargers and adaptors. All purchasers of these products were contacted. Eight items were returned and required a refund, which Carol has processed already. The vendor did decrease the invoice for products to account for those returns, so the real “hit” to the staff senate is the lack of revenue that would be generated by those sales. So the impact was fairly minimal
  • Bedlam T-shirts are currently for sale in a black short sleeved and long sleeved option only. Sales are ongoing through October 12 and delivered the week prior to Bedlam. Please encourage your colleagues to buy, as the revenue generated will go to support important Staff Senate events such as Staff Week.
  • Winter fundraiser- The following items have been selected and we are gathering vendor quotes: 1) a tote, 2) wine tool kit, 3) fuzzy socks, 4) multi-tool screwdriver type item, and 5) a lightweight hoodie. We are aiming to open the fundraiser on October 12 and close it around November 9 to ensure delivery prior to the holidays.

• **Staff Week Committee** – Leslee Smith
  We had our first meeting and everything is moving along nicely. Staff Week will be April 15-19, 2019.

4. **Shared Leave Committee**
   • Will continue to promote Power of the Hour. Please continue to share information on how donating even 1 hour of your shared leave will help. [https://hr.ou.edu/employees/holidays-time-off-leave](https://hr.ou.edu/employees/holidays-time-off-leave)

5. **Unfinished Business** – Shared Leave

Submitted by: Dana Aduddell
October. 7, 2018
6. **New Business** – OUHSC Staff Senate is going “Live” on Social Media. We now have an Instagram, Facebook and Twitter account. OUHSC staff senate. Help spread the Exciting News!

7. **Announcements**-
   - Bird Library - Dr. Joseph Ferretti Photography Exhibit
   - Bird Library - Relax and Read program Friday, November 9 from 12:00 p.m. – 1:00 p.m.
   - Bike for MS - Vicky Martin shared her thoughts and experience about volunteering for this event. Thanks for sharing Vicky!
   - Nicholson Conference Center Auditorium – “Great Minds Think Alike” Lunch and Learn, Monday, October 8 at 12:00 p.m.

8. **Adjournment** – Meeting adjourned 10:28 a.m.
   Audra Maine made a motion to adjourn the meeting and April Wilkerson seconded. All were in favor. The next meeting will be November 1, 2018, in the Library Auditorium.

Respectfully submitted,
Dana Aduddell