



# UNIVERSITY HEALTH CLUB

## LOGIN & RESERVATION INSTRUCTIONS

### Account Login

- Go to **OUHSC.EDU/UHC** and click on **ACCOUNT LOGIN**.
- Click **FORGOT PASSWORD/CREATE LOGINS**.
- **ENTER EMAIL ADDRESS** associated with your membership account.
  - *If you do not know what email you used when signing up as a member, please contact a University Health Club representative – (405) 271-1650.*
  - *If your email is outdated, you will need to contact a University Health Club representative to update your information – (405) 271-1650.*
- An email will be sent within a few minutes containing a new specific username and password for you to use to login for the first time.
- After logging in, you will be prompted to create a new password for your account.

### Reservations

- Login to your member account.
- Click **SCHEDULER**.
- Click **POOL or COURT RESERVATIONS**.
- Click **Pool** again or **Racquetball, Pickleball, Squash** Reservation .
- You will then be prompted to select a **date, time, & duration** for your reservation.
- choose from the available time slots and press **CONTINUE**.
- To complete the reservation, press **CONFIRM & CONTINUE BOOKING** or **CONFIRM & CONTINUE TO RESERVATION**.

FOR ADDITIONAL HELP – contact [brian-phillips@ouhsc.edu](mailto:brian-phillips@ouhsc.edu) - (405)271-1650